

Mapping Specialist

Starting salary \$31,824.00 annually. Actual salary negotiable based on experience and qualifications. Work schedule is Monday through Friday 8:00 a.m. to 4:30 p.m.

Performs experienced professional Geographic Information Systems (GIS) work, including the design, development, and analysis of specifications for GIS data, applications, and workflows. Approves deeds by complying with the State Plat Act and Monroe County ordinances.

REQUIREMENTS: Associates or bachelor's degree in Geography, Computer Science, Urban/Regional Planning, Engineering, or closely related field OR Two (2) years of professional experience in Geographic information Systems (GIS) or mapping/platting. Any equivalent combination of experience and education that would provide the knowledge, skills, and abilities to perform the essential functions of this position.

Must have experience with the following and must be able to provide examples upon request: collecting, organizing, analyzing, and editing GIS data to ensure that the spatial and attribute data are accurate; quality control, and comparison of data; ArcGIS Desktop software, including ArcMap, ArcPro, and ArcGIS Online; AutoCAD; Microsoft Excel, Outlook, and Word, including data input, queries, and analysis; extracting analyzed data for creating reports and/or presentations; creating ArcGIS maps for multilayered graphical representations of geospatial content; and ESRI StoryMaps, using interactive data visualizations.

The following experience is preferred: developing and maintaining county government GIS datasets; ability to read and draw legal descriptions.

LIFTING REQUIREMENTS: The employee must be able to exert up to 20 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

PHYSICAL REQUIREMENTS:

- Stand, sit, and walk
- Use hands/fingers to handle or feel
- Climb, balance, stoop, kneel, crouch, and crawl
- Talk, hear, and see
- Pushing, pulling, and reaching

Please send resume, salary requirements, and application to lhenry@monroecountyil.gov