

MINUTES OF THE MEETING OF THE BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, ILLINOIS MAY 15, 2017

The meeting of the County Commissioners of Monroe County, Illinois was called to order at 8:00 a.m. Chairman Robert Elmore, Commissioner Delbert Wittenauer and Commissioner Vicki Koerber were present.

The meeting opened with the Pledge of Allegiance.

Others present included County Clerk Dennis Knobloch, Sheila Wetzler, along with Press Corps representatives – Joe Leicht of the Monroe County Independent and Alan Dooley of the Republic Times. Also in attendance were Arnold Eckart and Kim Ahne.

There being a quorum present, the meeting was called to order by Chairman Elmore.

There were no public comments.

Annamarie Marcuson and Kevin Koenigstein came to the meeting to discuss accrued vacation time for employees of the Sheriff's Department. The list distributed to the County Board showed 14 employees with a total of \$65,225.08 in hours that could be cashed in at this time. Mr. Koenigstein said he suggested that each of these employees be allowed to keep two weeks of vacation time, so this benefit is not completely deleted for these employees. Chairman Elmore said we need to get as much of this off the books as can be afforded, because in the coming years these employees will be appreciating these benefits at higher wages. Following discussion it was decided that the Commissioners would also like to review accrued Holiday pay. One option would be to offer a 5% incentive for these employees to roll this accrued vacation time into the County's Nationwide retirement plan. There was also discussion of offering this program to the other County employees who have accrued vacation time on the books, and discussion regarding whether employees should be allowed to roll vacation hours or if they should be paid out for any vacation hours not used each year.

Commissioner Wittenauer provided an update on the IT situation. He said the IT Committee is recommending that the County hire an IT System Administrator to study the current County IT situation and then develop and build a new IT system for Monroe County. Commissioner Wittenauer said Kathi Weilbacher has assisted in drawing up a job description for this position. Commissioner Koerber said she has talked to some folks who are experienced in IT, and they have suggested that this position will require an experienced IT Director and a recent College graduate is probably not the best person for the position.

Commissioner Koerber asked if the County hires an IT Director, are we going to a system where everything related to IT, including purchasing equipment, will go through this employee or Department? Commissioner Wittenauer said he felt that would be the case, and it would include all related systems like telephones, copying machines, etc. Commissioner Koerber said she wanted some type of guarantee that Department Heads would work with the IT Director so we can do away with these monthly equipment lease payments that many Departments have.

Carla Heise came to the meeting to discuss Ambulance Service activity. She said the new Ambulance will be delivered to Columbia, Mo. soon, and some members of the County Service will drive to Columbia to inspect the unit. Commissioner Wittenauer asked if there is some type of system to make sure the employees don't put diesel fuel into the gasoline system. Ms. Heise said she has checked into Fuelman, that would limit the product going into the Ambulance, but

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they require payment within 10 days of purchase. Commissioner Wittenauer said as long as the gas cap is labeled and the employees are instructed on the importance of putting in the right fuel, there shouldn't be a problem. Ms. Heise said she will check to see if there are any other options.

Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to designate May 21-27 as Emergency Medical Services Week in Monroe County. All voting Aye, none Nay and none Absent. Motion carried. Chairman Elmore read the Proclamation recognizing this designation. Rather than presenting a video, Ambulance Service personnel demonstrated how they deal with a patient, and also how the newly-acquired binder lift is used. Ms. Heise also provided information about the Ambulance Service Open House to be held on May 24.

Commissioner Wittenauer once again initiated discussion of a Monroe County IT Department. Chairman Elmore said he felt the County Board needed to decide on one IT support company for the IT Director to work with if he needs additional assistance beyond his time and capabilities. Commissioner Wittenauer said he felt that decision should be left to the IT Supervisor, since he will know about what type of services he will need. Commissioner Koerber said she would like for a qualified individual to sit in on the interviews for this new position. Commissioner Wittenauer said he thinks he has someone who can be available for that – a person who does a lot of the IT support work at Scott Air Force Base.

Kim Ahne said he has been doing IT work for about 30 years, and he feels the salary the County is offering for this position is not enough to keep any employee around for very long, and he said he also feels that there should be one person serving as the IT Director along with an intern to do some of the easier work. Mr. Ahne said he also would volunteer to review the resumes submitted, and help the County narrow the list of applicants. Commissioner Koerber asked Mr. Ahne what he would envision as a salary for the IT Department Supervisor. Mr. Ahne said he would suggest a salary of \$75,000 to \$100,000.

Chairman Elmore asked how much you would have to pay an intern. Mr. Ahne said some companies pay them, and others provide unpaid positions as training for students. Mr. Ahne said he works for Ameren, and Ameren pays their interns about \$12 per hour.

Kim Ahne said he also represents the Waterloo Citizens for a Pool, and would like to address the County Board on that issue. Mr. Ahne said at this time he just wanted to let the Board know about this group, and maybe in the coming months be allowed to make a presentation about the plans of Waterloo Citizens for a Pool. Mr. Ahne said they recently got a response from the Waterloo Park District saying the Park District was not interested in being a part of this movement. Mr. Ahne said their goal is to build a lap pool and a lazy river. Commissioner Wittenauer asked if there has been any contact with the YMCA. Mr. Ahne said there have been discussions, and currently the YMCA is talking about building a splash pad on the back of their facility. Mr. Ahne said they have also discussed this with the Waterloo School District. Mr. Ahne said their group is also interested in doing a "Queen of Hearts" raffle to raise money, and he wasn't sure what would be necessary. Arnie Eckart said in order to hold one of these raffles, you have to be a 501C3 organization, and you have to hold the raffle at a facility that has a liquor license. Mr. Ahne thanked everyone for the information.

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Aaron Metzger came to the meeting to recognize Marvin Wiegand, who is now retiring after serving as Road District No. 1 Commissioner for 32 years. Mr. Wiegand said he had worked for the District since 1955. The Commissioners presented Mr. Wiegand with a certificate recognizing his years of devoted service.

Members of the Friends of the Courthouse Bison came to the meeting to discuss beautification of the area around the Bison statue. Those in attendance included Paul Feldker, Jim Hill, Joann Fricke, Susan Rick and Norma Reheis. Mr. Feldker gave a Powerpoint presentation regarding the project. Mr. Hill said members of their group would be willing to do this presentation at any group or organization that is willing to listen to their request for funding assistance. The cost for steel fencing similar to the fence around the Ziebold Fountain is estimated at \$3,400, and the landscaping, etc. is estimated to cost about \$700, for a total project cost of \$4,100. All labor will be donated. Mr. Hill said one tree may have to be moved so plenty of sun can shine on the area of the new plantings. Kevin Koenigstein has set up an account to accept donations from the public for this project.

Bob Hill came to the meeting to discuss the Coroner's office. He said that currently the Monroe County Coroner's office is not a part of the Illinois Coroners and Medical Examiners Association Mutual Aid Agreement. This would provide extra resources and service to Monroe County in the event of a mass fatality event. Mr. Hill said he recently participated in a mass fatality exercise, and realized Monroe County would benefit from the Mutual Aid Agreement. He said in the future he also hopes to be able to assemble more resources including a mass fatality trailer or possibly make arrangements to store bodies at the Rock City Business Complex in the event of a mass fatality event. Motion was made by Commissioner Koerber, with a second by Commissioner Wittenauer to approve the participation of the Monroe County Coroner's office with the Illinois Coroners and Medical Examiners Association Mutual Aid Agreement. All voting Aye, none Nay and none Absent. Motion carried.

RESOLUTION 17-41

**A RESOLUTION AUTHORIZING THE EXECUTION OF A MUTUAL AID AGREEMENT
WITH THE ILLINOIS CORONERS AND MEDICAL EXAMINERS ASSOCIATION**

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the Monroe County Coroner wishes to prepare for potential emergencies which may require that they provide aid and assistance to other county coroners or that the Monroe County Coroner may request aid and assistance from other county coroners; and,

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WHEREAS, the objective of preparing for these emergencies can be furthered by the establishment of a state-wide mutual aid and assistance system between and among the county coroner's of this state by and through the Illinois Coroners and Medical Examiners Association;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Monroe County Illinois, that the County Board Chairman and County Coroner be authorized to enter into this intergovernmental agreement that authorizes Monroe County Coroner's participation in the Illinois Coroners and Medical Examiners mutual aid agreement effective upon the approval of this resolution.

Adopted this 15th day of May, 2017.

County Board Chairman

Attest:

County Clerk

Respectfully submitted,

Public Safety Committee

Mr. Hill said it has been a busy year – up to this point there have been 86 Coroner calls. Mr. Hill said he is also a member of the Elder Abuse Fatality Review Board and the Child Death Task Force.

The minutes of the May 1, 2017 regular meeting were approved upon motion by Commissioner Koerber, with a second by Commissioner Wittenauer. All voting Aye, none Nay and none Absent. Motion carried.

Dennis Knobloch said if the Board does not want the individual offices buying equipment – printers, etc. by lease payments, the County Board will need to authorize the Treasurer to set up a revolving loan fund that can be accessed by each office to purchase equipment. Then instead of each office making payments to a finance company, they would make monthly payments to the Treasurer's office. The Commissioners said they would study this situation as a part of the budget discussions this Fall.

The following Accounts Payable having been approved for payment, Commissioner Wittenauer moved that the same be allowed and that vouchers be issued against their respective funds of the County Treasurer for payment. Motion seconded by Commissioner Koerber, and so declared. All voting Aye, none Nay, and none Absent. Motion carried.

GENERAL FUND

Action Target	116.96
Americom	1,755.34
Bob Barker Company Inc.	817.01
Byers Printing Co.	1,051.20
Coast to Coast Equipment	68.53

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Communications Revolving Fund	482.55
Culligan-Schaefer Water Centers	119.51
Digital Ally	1,030.00
Dobbs Tire & Auto Centers	1,216.04
Fitzgibbons Contracting	1,200.00
Gateway FS	3,144.67
Goodin Associates Ltd	90.00
Harrisonville Telephone Co	996.88
Information Technologies Inc.	1,663.50
Jason Ettling	134.80
Joe's Towing LLC	80.00
K&D Printing	397.50
Kelton Davis	11,577.16
Kevin W Koenigstein	116.89
Kone Inc.	633.14
Legal Directories Publishing Co Inc.	8.75
Leon Uniform Company Inc.	362.93
Mercedes Orange	16.35
Milford Supply	1,606.14
Monroe County Electric Coop Inc.	437.50
Nabers Shop	728.01
Oak Hill	21,496.00
O'Reilly Auto Parts	41.34
Prairie Farms Dairy, Inc.	80.00
Quality Collision	35.76
Quill Corporation	555.42
Randy Unterseh	19.82
Rejis Commission	266.00
Reliable Sanitation Service Inc.	32,729.64
Republic-Times LLC	15,438.40
Richland Pet Cremation & Memorials	36.25
Robert Hill	316.01
Rudloff Plumbing	264.50
Russell Brafford	179.78
Secure Document Destruction	40.00
Sidebarr Technologies	300.00
Thomson Reuters-West Publishing Corp.	963.76
Traughber & Morris Ltd	741.67
U S Bank Equipment Finance	256.82
U S Postmaster	98.00
Waterloo Lumber Company Inc.	221.73
Watson's Office City	467.66
Wex	58.49
Wightman Pharmacy	141.05

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AMBULANCE SERVICE FUND

Andres Medical Billing, Ltd.	3,360.00
Blue Cross Blue Shield	759.05
Chase/Southwest Card	304.95
Mertz Ford	306.90
Patient Refund	300.00
Patient Refund	1,372.50
Patient Refund	27.00
Sam's Club/Snychrony Bank	45.00
Shirleen Schaefer	20.00

HEALTH TAX FUND

Coast to Coast	1,262.50
Harrisonville Telephone Company	542.00
Standard Rule Promotions, LLC	104.28
Stericycle Inc.	278.52

HIGHWAY FUND

Aaron Metzger	471.66
Al's Auto Waterloo	86.14
Ameren Illinois	45.88
Columbia Quarry Company	65.59
Construction Supply	24.78
Darren Johanning	70.00
Equipment Service Co. Inc.	83.88
Gateway FS, Inc.	153.15
Iron Crafters Inc.	490.67
Jay E Papenberg	200.00
Leaf	299.00
Luby Equipment Services	378.50
Monroe County Electric Cooperative	675.53
Monroe County Highway Dept	60.94
O'Reilly Auto Parts	571.52
Reliable Sanitation Service Inc.	473.88
Shelby's Automotive Repair Inc.	27.50
The Home City Ice Company	193.50
Warning Lites of Southern Illinois	1,628.70

BRIDGE FUND

Monroe County Highway Fund	432.60
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ROAD MOTOR FUEL

Columbia Quarry Company 2,926.58

RECORDER'S DOCUMENT FUND

Fidlar Technologies 1,342.70

Motion was made by Commissioner Koerber, with a second by Commissioner Wittenauer to approve a Courtyard/Bandstand permit for the Waterloo Chamber of Commerce for Saturday, October 14th from 8:00 p.m. to 11:00 p.m. for the Summer Concert Series. All voting Aye, none Nay and none Absent. Motion carried.

Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to approve the reappointment of Aaron Metzger to the Southwestern Regional Planning Commission Executive Committee. All voting Aye, none Nay and none Absent. Motion carried.

RESOLUTION 17-42

BE IT RESOLVED by the Board of County Commissioners of Monroe County, Illinois that Aaron Metzger, 8005 Andy Road, Waterloo, Illinois be reappointed to the Southwestern Regional Planning Commission Executive Committee for a term of one year with term to commence on June 1, 2017 and term to expires on May 31, 2018 or until a successor is appointed and has qualified.

Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo, this 15th day of May, 2017.

Motion: Wittenauerr
Aye: Three
Absent: None

Second: Koerber
Nay: None

Robert Elmore, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Vicki Koerber, Member

Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to approve the reappointment of Chris Scott to the Monroe County Electrical Board. All voting Aye, none Nay and none Absent. Motion carried.

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RESOLUTION 17-43

BE IT RESOLVED by the Board of County Commissioners of Monroe County, Illinois that Chris Scott, Monroe County Electric, 6132 State Rt. 3, P.O. Box 128, Waterloo, Illinois be reappointed to the Monroe County Electrical Board for a term of four years with term to commence on June 1, 2017 and term to expire on May 31, 2021 or until a successor is appointed and has qualified.

Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo this 15th day of May, 2017.

Motion: Wittenauer
Aye: Three
Absent: None

Second: Koerber
Nay: None

Robert Elmore, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Vicki Koerber, Member

Sheila Wetzler said she wasn't sure we had a current lease agreement for the office space being used by MERS/Goodwill on the lower level of the Courthouse. Kevin Koenigstein was contacted. He said we have received all required monthly lease payments in the amount of \$169.17 for that space. After review of the lease, it showed that the original lease is renewable monthly on the terms agreed to by both parties. In the future, the County Board will look at reviewing this lease along with the leases for the other County offices.

After receiving an invoice, Commissioner Koerber said she will check with the Waterloo Chamber of Commerce regarding payment for the County Commissioner's office to that group.

There was discussion regarding the Nursing Home assessment for Real Estate taxes. The Commissioners agreed that at the earliest possible date, they would like to reduce the amount of real estate tax being assessed for Nursing Home purposes.

Kim Keckritz came to the meeting to discuss Nursing Home business. She said the census is up for the year, and the current monthly income is positive, so the changes made in the Whispering Pines area have paid off. Ms. Keckritz said they have also laid off some Activity Aides that are no longer needed in the Whispering Pines area. Furnishings are being delivered to the new Evergreen Pointe addition today. Ms. Keckritz said Zoe Weakley and Terry Liefer have recently been appointed to the Nursing Home Advisory Board. There was discussion regarding the

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appointment of members to this Board. A full list of the Advisory Board members will be provided to the County Board at the next regular meeting.

Ms. Keckritz said June 7 is the Annual Block Party, and she wants to be able to provide tours of the new Evergreen Pointe area during that event.

Will Stajduhar of Holland Construction joined the meeting. He said the punch list has been walked, and they have a few items that need to be corrected by the contractors. He said there had been a problem with a transformer that apparently was not sized correctly. The transformer did not function correctly, and it destroyed all of the hallway LED light fixtures, including the exit signs. Fortunately it did not affect any other electrical circuits in the facility. Any extra expenses will be the responsibility of the electrical contractor. They are currently looking for a properly-sized transformer and replacement light fixtures. If the proper LED fixtures cannot be found, they may look at doing some type of temporary fixture replacement to keep the project moving along. Mr. Stajduhar said the change order list has not changed since the last meeting. There was some discussion as to whether this would delay the IDPH inspection.

Commissioner Wittenauer asked where we are on the total cost of the project. Ms. Keckritz said including the construction contract, plus the items that have been purchased outside the contract, the total project cost is about \$4 million. Ms. Keckritz said she will probably have enough funding to pay the outstanding contract amounts, but may have to look at some type of short term cash flow funding in January, 2018.

Mr. Stajduhar submitted a pay request in the amount of \$594,669.05. The current remaining outstanding balance is \$558,694. Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to approve the Holland payment request. All voting Aye, none Nay and none Absent. Motion carried.

The monthly Nursing Home bills were approved upon motion by Commissioner Wittenauer, with a second by Commissioner Koerber. All voting Aye, none Nay and none Absent. Motion carried.

There being no additional business to come before the County Board, motion to adjourn was made by Commissioner Koerber, with a second by Commissioner Wittenauer. All voting Aye, none Nay and none Absent. Motion carried.