

MINUTES OF THE MEETING OF THE BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, ILLINOIS OCTOBER 16, 2017

The meeting of the County Commissioners of Monroe County, Illinois was called to order at 9:00 a.m. Chairman Robert Elmore, Commissioner Delbert Wittenauer and Commissioner Vicki Koerber were present.

The meeting opened with the Pledge of Allegiance.

Others present included County Clerk Dennis Knobloch, Sheila Wetzler, along with Press Corps representatives – Joe Leicht of the Monroe County Independent and Alan Dooley of the Republic Times.

There being a quorum present, the meeting was called to order by Chairman Elmore.

There were no public comments.

Carla Heise came to the meeting to discuss Ambulance Service business. She said she has started the ASM training, and she is learning quite a bit about coaching skills, leadership style and professionalism, and during training they also had the opportunity to work with a group of dispatchers. Ms. Heise said networking with others in her field has also been very beneficial.

Ms. Heise said previously REJIS came to the office once a week, and she has decided there is not enough work for them to do that often. She is going to work with them to see if she can initiate monthly or quarterly service. She said there is an upcoming conference on using the paperless system that is used by the Ambulance Service, and she would like to attend, as well as take the three Supervisors. There was some discussion about the cost of taking all of these folks along. Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to allow Ms. Heise and the three Ambulance Service supervisors to attend this conference. All voting Aye, none Nay and none Absent. Motion carried.

Ms. Heise asked about the possibility of contracting for an annual HIPAA audit. Commissioner Koerber said maybe that is something CIRMA can do for us. Chairman Elmore said he would check on that.

The minutes from the October 2, 2017 regular meeting were approved upon motion by Commissioner Wittenauer, with a second by Commissioner Koerber. All voting Aye, none Nay and none Absent. Motion carried.

The following Accounts Payable having been approved for payment, Commissioner Wittenauer moved that the same be allowed and that vouchers be issued against their respective funds of the County Treasurer for payment. Motion seconded by Commissioner Koerber, and so declared. All voting Aye, none Nay, and none Absent. Motion carried.

GENERAL FUND

Americom Imaging Systems, Inc.	8,911.20
Best Group, LLC	184.00
Blackbaud	752.50
Christian T. Unser	20.52
Christopher Hitzemann	344.54

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Coast to Coast Computer Products	687.92
Coast to Coast Equipment	68.53
Coast to Coast	483.30
Columbia Quarry Company	2,228.63
Communications Revolving Fund	527.87
Cory Comte	520.00
Culligan-Schaefer Water Centers	73.77
Da-Com Digital Office Solutions	233.17
Dobbs Tire & Auto Centers	525.30
East St. Louis Bar Association	100.00
Ed Roehr Auto Radio Co Inc.	40.00
Fike & Fike	13,492.00
Gateway FS	3,108.39
Harrisonville Telephone Co	379.41
K&D Printing	1,114.75
Kone Inc.	633.14
Leon Uniform Company Inc.	245.95
Linnemann Lawn Care & Landscaping	86.26
M P S Industries	1,602.00
Marketicity LLC	1,990.00
Mike's Convenience	774.62
Monroe County Electric Coop Inc.	437.50
Monroe County General Fund	3,600.00
Monroe County Highway Fund	2,243.75
Motorola	132.50
Nabers Shop	218.22
Oak Hill	8,720.00
O'Reilly Auto Parts	45.95
Platinum Technology Resource, LLC	18,760.00
Prairie Farms Dairy, Inc.	280.00
Quality Collision	106.67
Quill Corporation	371.06
REJIS Commission	396.00
Reliable Sanitation Service Inc.	2,599.12
Richland Pet Cremation & Memorials	5.25
SILEC	4,016.00
St. Clair/Monroe County CASA	1,200.00
Sure Shine Auto Wash	1,362.27
Tessco	217.75
Tiffani Brewer	198.57
Thomson Reuters-West Publishing Corp.	747.01
Toshiba Financial Services	246.00
Traughber & Morris Ltd	741.67
U.S. Bank Equipment Finance	291.62
Vayden Mechanical	135.00
Vicki Koerber	133.16
Warner Communications Corp	940.00
Watson's Office City	19.99

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Wex	130.58
Wireless USA	162.00

AMBULANCE SERVICE FUND

Andres Medical Billing, LTD.	4,146.14
Bound Tree Medical LLC	94.56
Carla Heise	82.74
Chandra Moffitt	100.00
Daniel Parrott	98.01
Dutch Hollow Janitorial Supplies	106.65
Gateway FS	49.56
Medpro Waste Disposal LLC	196.10
United Health Care	95.28
Wilbert Hesterberg	184.16

HEALTH TAX FUND

Culligan-Schaefer Water Centers	10.00
IMVCA	110.00
Republic-Times LLC	150.24
Julie Valerius	587.50
Sanofi Pasteur Inc.	1,160.87
Stericycle Inc.	278.52

HIGHWAY FUND

Aaron Metzger	280.60
Al's Auto Waterloo	213.37
Ameren Illinois	47.91
Americom Imaging	170.00
Calser Corporation	450.00
Christ Bros. Asphalt, Inc.	871.23
Columbia Quarry Company	155.81
DataTronics Inc.	188.00
Fountain Water District	51.60
G.W. Van Keppel Co.	1,356.21
Handling Systems Inc.	416.00
Leaf	299.00
Monroe County Electric Cooperative	700.68
Nabers Shop	2,838.72
Nu-Deal Oil Company	114.18
O'Reilly Auto Parts	299.13
Paving Maintenance Supply Inc.	4,909.56
Quality Rental	35.00
Reliable Sanitation Service Inc.	50.60
Roger's Redi-Mix Inc.	428.00
Safety-Kleen Systems, Inc.	2,392.50

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Scott Scheibe	86.50
Williams Office Products Inc.	15.80

COUNTY MFT

Monroe County Highway Fund	19,163.21
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ROAD MOTOR FUEL

Columbia Quarry Company	8,080.32
JTC Petroleum Co.	35,636.92

RECORDER'S DOCUMENT FUND

Fidlar Technologies	1,450.10
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Kim Keckritz came to the meeting to discuss Oak Hill. She said the census and revenue figures have been down because of the rooms taken out of service during the Evergreen Pointe construction. Also compounding the problem – staff has been hired for the Evergreen Pointe addition, and there is no income from that area since final approval has not been granted by IDPH. Ms. Keckritz said the expenses were also higher this month because of a \$5,000 water bill for the Evergreen Pointe area. She talked to the City, and they said they haven't billed since the construction was started there, and they felt the high bill could have been caused by all the watering that was done this Summer to keep the sod alive. Commissioner Koerber said Ms. Keckritz should talk to Brian Hooten about putting in a separate meter there for watering so there wouldn't be extra expenses for sewer charges on the water bill. Ms. Keckritz said there have also been a lot of leaks in the sprinkler system, and this could have been because the nitrogen generator was turned off, and she didn't know that. The generator has now been turned back on, and she hopes this will solve that problem.

Ms. Keckritz said the inspection architects have looked at Evergreen Pointe, and they noted some problems that have been fixed. She is expecting a signoff letter from the architect later this week, and once that is received, the final IDPH inspection team can come in to inspect the facility. She said there are still some electrical issues – last week the emergency lights went out as they did previously. Holland is sending out an electrical engineer to study the issue, and Oak Hill is contracting with JF Electric to do an independent inspection of the electrical system.

Ms. Keckritz said the Nursing Home is making a change in pharmacy service, and she is expecting savings from that move.

Ms. Keckritz said she received a letter from the attorney firm for Holland Construction regarding payment for items that were allocated to the contract contingency fund. She has discussed this with Chris Hitzemann, the Monroe County State's Attorney. The Commissioners said they felt the Holland representative misrepresented the use of the contingency fund when it was discussed at the County Board meeting. Commissioner Wittenauer said he felt the Board was told the contingency fund would only be used if something unexpected was found like a utility line or something underground that wasn't previously noted. He said he didn't think all of the items

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listed should be included in the contingency billing. The County currently owes Holland \$80,792.40 from the final bill plus \$77,902.49 shown as contingency fund billing. The Commissioners will continue to work with the State's Attorney toward resolution of this situation.

The monthly Nursing Home bills were approved upon motion by Commissioner Wittenauer, with a second by Commissioner Koerber. All voting Aye, none Nay and none Absent. Motion carried.

Commissioner Koerber read a letter from the Columbia Police Chief Jerry Paul, asking that he be appointed to the County 9-1-1 Board. He said currently CPD Telecommunicator Rachele Starr serves on the Board, and he has discovered the position should be filled by a law enforcement administrator. He said Mrs. Starr will continue to come to the meetings to provide input when necessary. Chief Paul also asked that Columbia EMS Chief Kimberly Lamprecht be appointed to the Monroe County 9-1-1 Board. Commissioner Koerber said the 9-1-1 Board also discussed adding the Valmeyer Police Chief to their Board.

Commissioner Koerber said there have been some problems with excess trash after events held on or near the Courthouse grounds. She will be meeting with Mayor Smith and Brian Hooten to try to come up with a solution to those problems.

Chris Hitzemann and Neal Rohlfing came to the meeting to discuss the proposed fee study for County offices. The only way that some of the county offices can increase their fees for services is to do a fee study to determine the cost of providing those services. Mr. Hitzemann said he had contacted Bellwether, LLC, one of the only companies in Illinois to do this type of work. The fees proposed by Bellwether, LLC were as follows:

Clerk and Recorder of Deeds	\$6,000
Sheriff and Jail	\$6,000
Court Security Fee	\$4,000
Animal Control	\$6,000
Health Dept. (misc.)	\$10,000
GIS	\$2,500
Highway	\$5,000

The County Board decided that review of the Animal Control Department and the Highway Department were not necessary. Motion was made by Commissioner Koerber, with a second by Commissioner Wittenauer to enlist the services of Bellwether, LLC, and have State's Attorney Hitzemann negotiate the fees for the offices required, with a maximum price of \$28,500. All voting Aye, none Nay and none Absent. Motion carried. Chris Hitzemann came back to the meeting later to say he called Bellwether, LLC, and they agreed to do the offices as specified for a total of \$24,000, and they would try to have the work completed by the end of November).

The Board discussed the outstanding Holland Construction/Nursing Home bill with State's Attorney Chris Hitzemann.

Ryan Weber and Neal Rohlfing came to the meeting to discuss a change in the operation of the Emergency Management office. Chairman Elmore asked Mr. Weber how many grants are

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Delbert Wittenauer, Member

Vicki Koerber, Member

Mike Fausz came to the meeting to discuss a Flood Plain variance request. He said David Schultheis wants to build a 60' X 60' pole shed on his property near Boxtown, where he farms. Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to approve that request. All voting Aye, none Nay and none Absent. Motion carried.

Mr. Fausz reported that the Monroe County 9-1-1 Board has approved another year of supplementing Ryan Weber's EMA salary for the hours he spends helping all of the members of that group with radio programming. There is no contract detailing that arrangement at this point, and there was some discussion as to whether there should be a contract.

Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to approve a Raffle Permit for the Holy Name Men's Society of St. Augustine of Canterbury Catholic Church in Hecker. All voting Aye, none Nay and none Absent. Motion carried.

Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to approve a Courtyard/Bandstand permit for the City of Waterloo for their Trunk or Treat to be held on Tuesday, October 31. All voting Aye, none Nay and none Absent. Motion carried.

Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to reappoint Dennis Rodenberg to the Monroe County Public Building Commission. All voting Aye, none Nay and none Absent. Motion carried.

RESOLUTION 17-82

BE IT RESOLVED by the Board of County Commissioners of Monroe County, Illinois that Dennis Rodenberg, 3211 Kaskaskia Road, Fulst, Illinois be reappointed to the Public Building Commission for a term of five years with a term to commence on October 1, 2017 and term to expire on September 30, 2022 or until a successor is appointed and has qualified.

Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo this 16th day of October, 2017.

Motion: Wittenauer
Aye: Three
Absent: None

Second: Koerber
Nay: None

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Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to reappoint Harry Reichert as a Trustee to the Miles Cemetery Baord. All voting Aye, none Nay and none Absent. Motion carried.

RESOLUTION 17-83

BE IT RESOLVED by the Board of County Commissioners of Monroe County, Illinois that Harry Reichert, 9352 Gall Road, Columbia, Illinois be reappointed as Trustee to the Miles Cemetery Board for a term of three years with term to commence on November 1, 2017 and term to expire on October 31, 2020 or until a successor is appointed and has qualified.

Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo this 16th day of October, 2017.

Motion: Wittenauer
Aye: Three
Absent: None

Second: Koerber
Nay: None

Robert Elmore, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Vicki Koerber, Member

Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to set the meeting dates for County Fiscal Year 2017-2018. All voting Aye, none Nay and none Absent. Motion carried.

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RESOLUTION 17 – 84

WHEREAS, it is the duty of the Board of County Commissioners of Monroe County, Illinois to designate the dates at which time they will meet during the ensuing year in accordance with 55 ILCS 5/2-4002; so

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Monroe County, Illinois that the following dates be observed as meeting dates during Fiscal Year 2018;

December 4, 2017	Monday
December 18, 2017	Monday
January 2, 2018	Tuesday
January 16, 2018	Tuesday
February 5, 2018	Monday
February 20, 2018	Tuesday
March 5, 2018	Monday
March 19, 2018	Monday
April 2, 2018	Monday
April 16, 2018	Monday
May 7, 2018	Monday
May 21, 2018	Monday
June 4, 2018	Monday
June 18, 2018	Monday
July 2, 2018	Monday
July 16, 2018	Monday
August 6, 2018	Monday
August 20, 2018	Monday
September 4, 2018	Tuesday
September 17, 2018	Monday
October 1, 2018	Monday
October 15, 2018	Monday
November 5, 2018	Monday
November 19, 2018	Monday

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Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo this 16th day of October, 2017.

Motion: Wittenauer
Aye: Three
Absent: None

Second: Koerber
Nay: None

Robert Elmore, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Vicki Koerber, Member

Motion was made by Commissioner Wittenauer, with a second by Chairman Elmore to approve the Holiday Schedule for County fiscal Year 2017-2018. Commissioner Koerber said she felt all of the County unions should be listed as exceptions to this Holiday Schedule. Chairman Elmore and Commissioner Wittenauer voting Aye, Commissioner Koerber Nay, none Absent. Motion carried.

RESOLUTION 17 – 85

WHEREAS, it is the duty of the Board of County Commissioners of Monroe County, Illinois to designate the holidays that employees of Monroe County, excluding the Monroe County Oak Hill Care Center employees and the Monroe County Health Department employees, are entitled to as paid holidays; so

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Monroe County, Illinois that the following dates be observed as holidays for the fiscal year 2018.

New Year's Day	Monday, January 1, 2018
Martin Luther King Day	Monday, January 15, 2018
President's Day	Monday, February 19, 2018
Good Friday	Friday, March 30, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Columbus Day	Monday, October 8, 2018
Veterans Day	Monday, November 12, 2018
Thanksgiving Day	Thursday, November 22, 2018
Thanksgiving Holiday	Friday, November 23, 2018
Christmas Eve	Monday, December 24, 2018
Christmas Day	Tuesday, December 25, 2018

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Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo this 16th day of October, 2017.

Motion: Wittenauer
Aye: Two
Absent: None

Second: Elmore
Nay: One

Robert Elmore, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Vicki Koerber, Member

Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to approve a Raffle Permit for the Valmeyer Lakers for their fundraiser at Fountain Tavern on October 29. All voting Aye, none Nay and none Absent. Motion carried.

There being no additional business to come before the County Board, motion to adjourn was made by Commissioner Wittenauer, with a second by Commissioner Koerber. All voting Aye, none Nay and none Absent. Motion carried.