

Minutes of the Regular Meeting of the Monroe County Illinois 911 Board

Tuesday, October 12, 2023, at the Emergency Operations Center, Monroe County Court Building

I. Call to Order:

Chad Mueller called the meeting to order at 7:00pm. The following were present at the meeting:

Kevin Scheibe (Staff/Present)	Rachele Starr (Staff/Present)
Lynden Prange (Absent)	John Hanegan (Present)
Jeff Prosis (Present)	Kim Lamprecht (Present)
Vicki Koerber (Absent)	Jason Donjon (Absent)
Jim Maurer (Absent)	Charlie Kujawski (Present)
Chad Mueller (Present)	Chad Grohman (Absent)
Marty Seitz (Absent)	Ryan Walker (Absent)
Floyd Floarke (Present)	Carla Heise (Present)
Joe Krump (Present)	Brittani Holcomb (Guest/Present)
Courtney Konarcik (Guest/Present)	James Mitchell (Guest/Present))

II. Public Comments

None

III. Approval of Minutes (August 10, 2023):

Motion to approve minutes from August 10, 2023 made by Kim Lamprecht. Second to the motion made by Carla Heise. All voted in favor.

IV. Approval of Financial Report:

A copy of the Financial Report (August 1, 2023- September 30, 2023) is attached. Balance of \$437,213.51. Revenue of \$98,784.89. Expenditures of \$72,235.72. CDs are \$1,333,195.26. Total 911 funds of \$1,770,408.77.

Motion to approve the Financial Report made by John Hanegan. Second to the motion made by Jeff Prosis. All voted in favor.

V. Approval of Bills:

A copy of the October 2023 Bill Report is attached with a total for all invoices for \$20,351.07.

- City of Columbia- Cellular data services for month of August: \$329.40
- City of Waterloo- Cellular data services for month of August-October: \$749.01
- Omnigo- Authentication user positions for Columbia Fire Dept.: \$750.80
- TalkPoint Technologies-Base stations and headsets for MCSD and CPD: \$1,425.75
- Motorola-Desktop speakers for replacement: \$877.50
- Omnigo-CAD 6 month maintenance contract for CPD: 16,218.61
- Total for all invoices listed above: \$20,351.07

Motion to pay the bills made by Jeff Prosis. Second to the motion made by Joe Krump. All voted in favor.

VI. Old Business:

Kevin provided an ESInet update. ESInet continues to move forward and Kevin had a directors meeting with ISP. ESInet is moving along statewide. Kevin said there were still 91 PSAPs that have yet to transition to ESInet. ESInet is running in Monroe, Randolph, and Clinton counties.

Kevin provided an Omingo addressing update. Omingo advised in order for their system to be more accurate, Omnigo had to complete an E-911 update. The update has not been completed and was only supposed to take 7-10 days. The interface was taken down approximately 2 weeks ago. This has caused 911 calls not to be generated. Brittani Holcomb (MCSD dispatcher) mentioned while working today, a call generated when she received a 911 call.

Rachele Starr spoke about Omnigo and mentioned Omnigo had discussed restarting the old interface, although the new interface is not built yet. She mentioned Omnigo gathered enough data within the 7 days, which is needed to build the interface.

VII. New Business:

A. *FY24 NG 911 Grant:* The new Nelson Recording System recording system has been installed and is functioning for MCSD. This is new to Monroe County, which led to some additions being done at the sheriff's department. With it being a new system, it was only recording one way on some new extensions. This did not affect 911 or anything incoming through the Solacom system. The Nelson Recording System that had been scheduled to be installed for CPD on 10/23/23, will need to be rescheduled due to Kevin being out of town for training (IPSTA conference). Kevin informed Courtney Konarcik (City of Columbia IT personnel) that he would contact her with a new installation date when available. Kevin stated the text/video/picture to 911 is installed in the software in both PSAPs. Kevin tested the system at the MCSD PSAP and the outgoing text system is functioning. Today, Kevin sent ISP an email stating he was ready for their kickoff meeting and expects to hear back soon.

B. *GIS Update:* Rachele said she has been sorting through the NG911 error report data and trouble shooting connection line errors. She has been going through county ordinances in order to draft a letter to begin sending out to residences for address corrections. Rachele said the biggest update she could provide was the Omnigo address database has been completely updated. The database contains every address point in Monroe County and every address range for all fire departments in St. Clair County. The update includes the fire zones, so every fire zone should populate for every address as long as it is entered correctly. This has been a goal of Rachele's to complete for two years.

C. *911 Director, 911 Asst. Director and Laura Henry update:* Kevin advised Laura Henry has not been needed as much as in the past. Laura checks in to see if anything is needed, but Rachele has been doing an excellent job completing tasks on her own.

D. *County Ordinances:* Kevin said a few months back, some other opportunities had come to light. Kevin said he, Sheriff Rohlfing and States Attorney Ryan Webb are going to review all of the ordinances, which Kevin received from the State of Illinois. The ordinances were dated March 3, 1990. Of the eight members that created the ordinance and agreement, six are no longer alive and the ordinances/resolutions need to be updated. This includes inter-governmental agreements, ordinances, etc. Once the ordinances and agreements have been reviewed and modified, Ryan Webb will contact the City of Columbia's attorney, Terry Bruckert, to inform him of the updated agreements/ordinances. It will then be presented to the 911 board for review. A resolution will be brought to the next county board meeting. This will be to discuss the number of board members.

E. *UPS battery replacement:* When the 911-dispatch center was built, a large UPS was purchased. The four-year mark is approaching and the batteries to the UPS need replacement. It is recommended the batteries be replaced every 3-4 years. Kevin presented to the board a proposal to purchase the batteries and continue the warranty and maintenance. This includes Applied Power Systems inspecting the system every 3 months. The total would cost is \$7,500.00. A motion to purchase the batteries/maintenance program was made by Jeff Prosis. Second to the motion was made by Kim Lamprecht. All voted in favor.

F. *ETSB Salaries:* Kevin stated Lynden Prange asked to have this portion added to the agenda. It was time to discuss salaries for Kevin, Rachele, and Ryan Weber. A previous meeting was held by Sheriff Rohlfing, Chief Jason Donjon, 911 President Lynden Prange, and 911 Vice President Vicki Koerber. Kevin advised 75% of their salaries are paid by 911 and 25% are paid by Monroe County; therefore, a meeting was held to discuss annual raises to their salaries. An agreement was made to propose a 4.5% salary increase for Kevin, Rachele, and Ryan. At this point, Kevin and Rachele exited the meeting. After a brief discussion by the 911 board, a motion to approve a 4.5% raise was made by Charlie Kujawski. Second to the motion was made by Jeff Prosis. All voted in favor.

Charlie Kujawski asked to bring up one more item with new business. Charlie mentioned how progress has been made with the fire points/fire zones being updated in the Omnigo address database and auto-population into CAD when a call is created. This is something Charlie has been waiting to happen for several years. Charlie asked if some fire cards should be brought to the fire chiefs meeting in February of 2024. Also, he asked if this would now cost the fire departments more. Rachele advised the response plan was already built into the CAD system and would not cost any more than what the departments are already paying. Rachele said MCSD would be different from CPD because there are many more response cards.

Charlie asked Rachele to look into what card, requires what kind of response. He recommended testing the system to see what the response plan would be based on the type of call. Charlie asked if all the units were built into the system. Rachele said the response plan was built into the CAD notes. The response plan automatically pops up and all of the card information is on one screen. She further explained and clarified what was included in the system. Rachele said she would send an email to all of the fire chief's to inform them about the fire zones being added.

VIII. Adjournment:

Motion to adjourn the meeting was made by Jeff Prosis. Second to the motion was made by Kim Lamprecht. Meeting was adjourned.