

Minutes of the Regular Meeting of the Monroe County Illinois 911 Board

Thurs., December 12, 2024 911 Board Meeting at the Emergency Operations Center, Monroe Co Court Building

Call to Order:

Lynden Prange called the meeting to order at 7:00pm. The following were present at the meeting:

Kevin Scheibe (Staff/Present)	Rachele Albert (Staff/Present)
Lynden Prange (Present)	Kim Lamprecht (Absent)
Dane Luke (Present)	Jason Donjon (Present)
Vicki Koerber (Present)	Charlie Kujawski (Present)
Jim Maurer (Present)	Ryan Walker (Present)
Chad Mueller (Absent)	Carla Heise (Absent)
Marty Seitz (Present)	Jason Guebert (Present)
Kyle Andres (Present)	Joe Krump (Present)
Mike Roediger (Absent)	

Public Comments

None

Approval of Minutes (October 10, 2024):

While reviewing the minutes from the previous meeting, held on 10/10/2024, there was a group discussion about the need and cost of the proposed new mobile command center. Kevin explained how the command center would be paid for, how it would be equipped and where it would be stored. Motion to approve minutes from the October 10, 2024 meeting was made by Jim Maurer. Second to the motion made by Jason Donjon. All voted in favor.

Approval of Financial Report:

A copy of the Financial Report (October 1, 2024 – November 30, 2024) is attached. Balance of \$324,456.56. Revenue of \$92,963.14. Expenditures of \$83,184.00. CDs are \$1,325,613.94. Total 911 funds of \$1,650,070.50.

Motion to approve the Financial Report made by Vicki Koerber. Second to the motion made by Dane Luke. All voted in favor.

Approval of Bills:

A copy of the December 2024 Bill Report is attached with a total for all invoices for \$6,005.23.

- City of Columbia - Cellular data services for month of October: \$303.78
- City of Waterloo – UPS battery replacement: \$139.30.
- AKSA Power Generation- Final payment of generator for 911 Center: \$5,061.55
- Chad Mueller- Payment for 911 Board secretarial duties for 2024: \$500.00

Motion to pay the bills made by Vicki Koerber. Second to the motion made by Jason Donjon. All voted in favor.

Election of Officers:

Open nominations: Marty Seitz made a motion to open the nominations for elections of new officers. Second to the motion was made by Jim Maurer.

Officers nominated for positions:

Chairman: Lynden Prange

Vice-Chairman: Vicki Koerber

Secretary: Chad Mueller

Close nominations: Joe Krump made a motion closing the nominations. Second to the motion was made by Dane Luke. All voted in favor.

Old Business:

None

VIII. New Business:

A. ETSB State Update: Kevin informed the board of the retirement of Cindy Barbera-Brelle, Illinois State Police 911 Director. Kevin said she has been in that position for almost 20 years and will be a great loss to all PSAP's in Illinois. Illinois State Police is in the process of finding a replacement.

B. MCSD dispatch deep cleaning: Kevin asked the board for approval to have MCSD's PSAP deep cleaned. Kevin said this was done last year and would like it done again this year. Additionally this year, Kevin would like the counter tops lifted up to all four stations, so the wiring cabinets can be cleaned and organized at an additional cost. Kevin advised the wire organizing would only be needed every 5 years or so. The total for the deep cleaning and wire organizing would be \$6,050.00. Charlie Kujawski made a motion to have this completed. Second to the motion was made by Marty Seitz. All voted in favor.

C. FY26 Grant Application- Aerial: Kevin stated the grant application process is open. Kevin will apply for two parts of a grant. The first part of the grant will be to capture the aerial imaging of Monroe County. The grant for aerial imaging is \$88,000.00. The second part of the grant proposal is for CAD to CAD integration. This will allow EMS, Law Enforcement, and Fire Departments throughout Monroe County to view each other's CAD operationally. The grant for CAD integration is \$36,000.00. Rachele stated dispatch could already send the call, but Kevin confirmed the CAD to CAD would allow each entity to see each other's call and call notes. Charlie Kujawski asked if this would add additional maintenance costs to the contract. Kevin stated the grant would cover the cost for five years and in order to have it covered after that point, Kevin would need to reapply.

D. Columbia PD 911 Dispatch Center chair replacements: Kevin stated Rachele did some work at CPD's PSAP and the chairs need to be replaced. Kevin obtained a quote for two new chairs, which are the same model they currently have. The total for two chairs was \$5,874.54. Vicki Koerber made a motion for the purchase. Jason Donjon was second to the motion. All voted in favor.

E. Annual 911 financial report posted: Kevin provided each member a copy of the annual financial report and advised the report was also published in the newspaper. Kevin pointed out that Nokia was the highest expense, which is not a "normal" expense. Kevin said in February of 2025, he will have the breakdown of expenses per department. He said Kevin Koenigstein advised someone in the future may question the VISA credit card expenses. Kevin said each month the credit card statement is itemized and sent to the state. The main reason for the charges on the credit card was for conferences attended annually. Kevin will begin completing the annual financial review on January 3, 2025. Kevin may have to go in front of the state board about the yearly financial report, but won't know until February of 2025. Lynden Prange, Charlie Kujawski, and Vicki Koerber pointed out that our 911 board is staying pro-active, keeping the county updated with the proper equipment and technology. Vicki pointed out this would allow for the county to be prepared in the event of a major incident.

F. Open discussion: Vicki Koerber noted the 2025 budget increased by over 60% since the Monroe County Sheriff's Department dispatcher's salaries are now paid from the 911/EMA budget. Kevin stated he and Sheriff Rohlfing had discussed this for the past several years. Kevin said many PSAP's throughout the state are moving towards being under the supervision of 911/EMA.

IX. Adjournment:

Motion to adjourn the meeting was made by Marty Seitz. Second to the motion was made by Joe Krump. Meeting was adjourned.