

Minutes of the Regular Meeting of the Monroe County Illinois 911 Board

Thurs., June 12, 2025 911 Board Meeting at the Emergency Operations Center, Monroe Co Court Building

Call to Order:

Lynden Prange called the meeting to order at 7:00pm. The following were present at the meeting:

Kevin Scheibe (Staff/Present)	Rachele Albert (Staff/Present)
Lynden Prange (Present)	Kim Lamprecht (Present)
Dane Luke (Absent)	Jason Donjon (Present)
Vicki Koerber (Present)	Charlie Kujawski (Absent)
Jim Maurer (Absent)	Ryan Walker (Present)
Chad Mueller (Present)	Carla Heise (Present)
Marty Seitz (Present)	Jason Guebert (Absent)
Kyle Andres (Present)	Joe Krump (Absent)
Mike Roediger (Absent)	Brittani Holcomb (Guest/Present)

Public Comments

None

Approval of Minutes (February 13, 2025):

Motion to approve minutes from the February 13, 2025 meeting was made by Kyle Andres. Second to the motion made by Ryan Walker. All voted in favor.

Approval of Financial Report:

A copy of the Financial Report (April 1, 2025 – May 31, 2025) is attached. Balance of \$72,631.54. Revenue of \$91,215.49. Expenditures of \$193,031.38. CDs are \$1,469,066.37. Total 911 funds of \$1,541,697.91.

Motion to approve the Financial Report made by Vicki Koerber. Second to the motion made by Marty Seitz. All voted in favor.

Approval of Bills:

No bills were presented.

Old Business:

Kevin provided an update for Text to 911 and the goal is to go live July 1, 2025. Kevin said there was an issue with Omnigo creating a call when a text message is received. The issues were being resolved and should still be able to go live with Text to 911 on July 1.

VII. New Business:

A. Monroe County 911 Addressing Update: Rachele and Kevin are starting with 3 private drives per month that need to be named. Kevin said they will focus on low reception areas first. Recently, there was a call in the Renault area and nothing was working, including the GIS mapping. Kevin contacted Aaron Metzger with the Monroe County Highway Department. The highway department is required to complete nighttime driving twice per year. This is to ensure the reflection on the signs are in good working order. Aaron will add all of the private drives to their list to check. Discussion was held with numerous members about radio dead zones and specific locations needing signage.

B. Navigator Overview: Kevin expressed how much he appreciated the 911 board supporting members attending the navigator conference. This year's conference focused on ACE Accreditation, team building and mental illness. The conference was very productive, motivating, and provided a great amount of information.

C. ACE Accreditation: Kevin initially brought up the idea of ACE Accreditation to the board in April of 2020. The accreditation process has been slow, but Rachele and Brittani have now taken off with obtaining the accreditation. Kevin provided all attendees with the International Academy of Emergency Medical Dispatch Application and Self-Assessment handout, which described how the accreditation is obtained and what is included in the process. Kevin explained how the accreditation will standardize both PSAP's, mitigate liability, and will allow both PSAP's to qualify for more grants. Kevin explained as the county continues to grow, this will standardize how things are done for all new employees and standardize how all processes/programs are handled. Kevin explained that each dispatcher (full-time) will be EMD-Q certified, which is part of the accreditation. Rachele explained that EMD-Q means the dispatchers can do quality assurance checks. She stated the accreditation is more to build a backbone and support system for dispatchers. Rachele explained both PSAP's are already meeting accreditation levels with EMD calls. Kevin stated in 2023, the board approved 50% of all medical calls to be quality controlled, which has assisted with each PSAP gaining accreditation levels.

D. UHF Antenna placement, Prairie Du Rocher: Kevin explained Gateway FS is demolishing the grain elevator holding the UHF radio and antenna. Kevin stated that due to the height and age of the antenna, he recommended ordering a new antenna. The new antenna/radio will be moved to the new Prairie Du Rocher Fire Department. Ryan Walker advised the new antenna would be 10 feet higher and further away from the bluffs, which should help significantly with radio transmissions. Lynden Prange stated firefighters can receive updates through the Chief 360 app as well. The radio being placed at the fire department would keep it in a climate controlled environment and would allow it to be repaired as needed. Kevin stated he would contact Warner Communications to obtain bids to have the radio/antenna installed at the fire department.

E. 911 Surcharge Discussion: Kevin asked to skip this topic and will be discussed at a later date.

F. Pro-Qa Quote: Kevin said two years ago, the board approved having 50% of EMD calls quality reviewed. Since ACE Accreditation is being sought, the percentage of calls needing quality review will need to be increased to 100%. And as of this year, EFD is also being used for fire calls. In 2024, the 911 board spent \$87,870 on Priority Dispatch for 50% of calls being reviewed, annual maintenance and service contracts, the Navigator Conference, and all certifications. Kevin would like 50% of EFD calls quality checked as well. Recently, while at the Navigator Conference, Kevin learned of an AI skilled lab that acted as a call taking simulator. Kevin spoke with a representative about the One Plan Maintenance Package. This package would include all licensing and certifications for all dispatchers, updates/upgrades, 100% of calls being quality checked, training recertification's, AI skills lab and an all-inclusive Navigator Conference training packaged for up to four people (including airfare, hotel, and training). The One Plan Maintenance package would be a four year contract (expiring December 31, 2029) with the following annual cost:

-Year 1 (2026): \$87,820.00

-Year 2 (2027): \$87,820.00

-Year 3 (2028): \$90,532.00

-Year 4 (2029): \$94,600.00

Kevin advised this plan would save the board funds, especially since 100% of calls will need to be quality checked. Kevin asked the board approve purchasing the One Plan Maintenance package, which would go into effect on January 1, 2026. Kevin noted the board would still need to pay for the rest of 2025 (approximately 6 months) for 50% of EFD calls being quality checked and the AI skills lab. The remaining cost for 2025 is \$9,774.00. Jason Donjon made a motion to approve the purchase of the One Plan Maintenance package and the remaining cost of EFD-Q and the AI Skills Lab. Second to the motion was Ryan Walker.

VIII. Adjournment:

Motion to adjourn the meeting was made by Marty Seitz. Second to the motion was made by Kyle Andres. Meeting was adjourned.