

**JONATHAN MCLEAN  
MONROE COUNTY CLERK**

**MINUTES OF THE MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
OF MONROE COUNTY, ILLINOIS DECEMBER 3, 2018**

The meeting of the Board of County Commissioners of Monroe County, Illinois was called to order at 8:00 a.m. Chairman Robert Elmore, Commissioner Vicki Koerber and Commissioner Ron Schultheis were present.

The meeting opened with the Pledge of Allegiance.

There being a quorum present, the meeting was called to order by Chairman Elmore.

Others present included County Clerk Jonathan McLean, Sheila Wetzler, along with Press Corps representatives Alan Dooley of the Waterloo Republic Times and Joe Leicht of the Monroe County Independent. Also, present were Dennis Knobloch, Pat Kelley, and Jim Crowe.

Chairman Elmore asked for public comment. Pat Kelly addressed the board and asked that the commissioners install a PA system in the board room because it can be difficult to hear. Chairman Elmore said that he would take the matter under consideration. There were no other public comments.

The Commissioners received a list of Accounts Payable for December 3, 2018. There was discussion about removing five expenditures from the list. They were under the Circuit Clerk's department and included \$42.48 to Vista Print, \$4.98 to Walmart, \$43.50 to K&D Printing, and \$298.24 to Office Depot.

The following Accounts Payable having been approved for payment, Commissioner Koerber moved that the same be allowed and that vouchers be issued against their respective funds of the County Treasurer for payment. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

**ACCOUNTS PAYABLE DECEMBER 3, 2018  
SORTED BY FUND**

**GENERAL FUND**

1 <sup>st</sup> National Bank of Waterloo	3,239.00
ADP, LLC	1,427.00
Americom Imaging Systems, Inc.	78.69
Americom	209.00
Blackbaud	3,000.00
Bob Barker	575.26
Bountiful Blossoms	90.95
Carl J. Mendenhall	300.00
City of Waterloo	11,845.96
Coast to Coast Computer Products	59.99
Denise Buettner	80.00
Econ-O-Johns LLC	850.00
Egyptian Workspace Partners	45.68
Harrisonville Telephone Company	3,228.08
IL Coroner & Med Examiners Assoc	375.00
Illinois County Treasurers Assoc.	200.00

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John Deere Financial	520.85
Judy L. Tiemann	18.50
Leon Uniform Company Inc	245.96
Logo's 'N Stitches Inc.	367.00
Monroe County Highway Fund	23,000.00
Motorola	2,431.56
Nabers Shop	112.11
Neal Rohlfing	323.64
Office Depot	360.74
Paylocity Corporation	1,047.50
Petri Insurance Agency, Inc.	6,759.00
Platinum Technology Resource, LLC	22,337.85
Prairie Farms Dairy, Inc	280.00
Rejis Commission	266.00
Russell Brafford	87.29
Sidebarr Technolitics	436.00
St. Louis County & Municipal Police Academy	200.00
Stanley Convergent Security Sol	885.00
State's Attorneys Appellate	12,000.00
Technology Mgmt Rev Fund	44.33
Tessco	120.82
Toshiba Financial Services	246.00
Truckvault	1,667.41
Walmart Community	155.98
Waterloo Animal Hospital	887.87
Wayne's One Stop	184.64
Wex	190.83

**HIGHWAY FUND**

Aramark Uniform Services	1,398.78
Coast to Coast Equipment & Supplies, Inc	151.55
Columbia Quarry Company	101.61
Datatronics Inc.	94.45
Fountain Water District	31.27
Harrisonville Telephone Company	39.90
Illinois Dept of Natural Resources	1,080.00
Iron Crafters Inc.	64.30
John Deere Financial	621.35
Monroe County Independent	129.00
Oates Associates	2,420.00
Overhead Door Company of St. Louis	2,253.45
Quill	115.75
Rudloff Plumbing & Heating	80.00
Shane Stechmesser	200.00

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Stumpf Welding Supplies, Inc. (SWS)	188.04
Trinity Highway Products	1,210.25
Williams Office Products Inc.	15.29
Woody's Municipal Supply Company	263.70

**FEDERAL AID MATCHING FUND**

Thouvenot Wade & Moerchen Inc.	2,944.25
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**COUNTY MOTOR FUEL FUND**

Columbia Quarry Company	237.87
Monroe County Highway Fund	106,811.00

**ROAD MOTOR FUEL FUND**

Columbia Quarry Company	385.78
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**G.I.S. FUND**

Custom Meeting Planners	355.00
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**AMBULANCE SERVICE FUND**

1 <sup>st</sup> National Bank of Waterloo	81.61
Airgas USA, LLC	601.31
Bound Tree Medical LLC	38.31
Harrisonville Telephone Company	141.87
New Creations Screen Printing	62.26
Patient Refund	380.00
Patient Refund	112.84
Sierra Wireless	1,000.00
Walmart Community/RFCSLLC	100.94
Wells Fargo Vendor Fin Serv	115.99

**HEALTH TAX FUND**

1 <sup>st</sup> National Bank of Waterloo	2,664.18
City of Waterloo	285.96
Coast to Coast Equipment	162.00

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Glaxosmithkline Pharmaceuticals	2,021.14
Harrisonville Telephone Company	342.80
HJ Gasser Construction	22,684.20
Miller & Sons Plastering	7,500.00
Mueller Contracting LLC	4,358.02
Sanofi Pasteur Inc.	1,057.89
Stericycle Inc.	345.70

Minutes from the November 14, 2018 and the November 19, 2018 meetings were presented for approval. Commissioner Koerber made a motion to approve the minutes, second by Chairman Elmore. There was no discussion. Chairman Elmore and Commissioner Koerber voting Aye. None Nay. None absent. Commissioner Schultheis Abstained. Motion carried.

A motion was made by Commissioner Koerber to elect Robert Elmore the Chairman of the Monroe County Board of Commissioners. Second by Commissioner Schultheis. There was no discussion. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-102

A motion was made by Commission Schultheis to elect Vicki Koerber the Vice Chairman of the Monroe County Board of Commissioners. Second by Chairman Elmore. There was no discussion. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-103.

Chairman Elmore introduced a resolution to support the continued operation of the Office of the State's Attorneys Appellate Prosecutor and designate the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for Monroe County. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-104.

Carla Heise came before the Commissioners to give a Monroe County Ambulance Report. There was discussion about the union contract and she advised that the Commissioners will have a final copy at the next board meeting. No further action was taken on this matter.

Carla Heise asked the board to approve a contract with AuditSolv to review and audit the EMS Department's HIPPA policies and procedures to make sure they are compliant. The cost will be \$1,500 and the Health Department has agreed to pay for it. Carla advised Commissioner Schultheis that he will have to go through the training to become HIPPA certified and she will get him the information so he can complete the certification. Commissioner Koerber made a motion to approve the contract. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

There was discussion regarding the EMS rates for 2019. The current rates are all around the state average. Carla said that she does not feel that it necessary to raise the rates at this time but she will review the No-treat/Non-transport rate in May. Insurance companies are starting to pay this fee. The current rate for No-Treat/Non-Transport is only \$50.00.

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Before departing the Board table, Carla mentioned that a claim filed against a warranty for one of their vehicles was approved and \$1,100 was paid to Mertz Ford.

Chairman Elmore introduced a resolution designating approved depositories for public monies of Monroe County. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-105.

Chairman Elmore introduced a resolution appointing Ron Schultheis to the Western Egyptian Economic Board of Directors to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-106.

Chairman Elmore introduced a resolution reappointing Vicki Koerber to the Southwestern Illinois Law Enforcement Commission to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Schultheis. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-107.

Chairman Elmore introduced a resolution reappointing Michael Fausz as the Monroe County 9-1-1 Coordinator to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-108.

Chairman Elmore introduced a resolution reappointing Michael Fausz as the Monroe County Mapping and Platting Director to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-109.

Chairman Elmore introduced a resolution reappointing Michael Fausz as the Monroe County Zoning Inspection Officer to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-110.

Chairman Elmore introduced a resolution reappointing Carla Heise as the Monroe County Ambulance Service Director to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-111.

Chairman Elmore introduced a resolution reappointing Dwight Boehm as the Monroe County Animal Control Administrator to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner

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Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-112.

Chairman Elmore introduced a resolution reappointing Kim Keckritz as the Oak Hill Care Center Administrator to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Schultheis. Second by Commissioner Koerber. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-113.

Chairman Elmore introduced a resolution reappointing Sheila Wetzler as the Monroe County Supervisor of General Assistance to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-114.

Edie Koch, Economic Development Director, came before the board regarding the application she is working on to create an Enterprise Zone. The deadline to have the application submitted is December 31, 2018. Edie explained that as part of the requirement to establish the Enterprise Zone, state statute requires that we include an ordinance that is approved by all of the participating applicates. The proposed ordinance meeting the requirement was provided to each Commissioner and the County Clerk. There is also a requirement for an inter-governmental agreement between all of the participating entities establishing rules on how everyone is going to work together. A copy of the proposed inter-governmental agreement was provided to each Commissioner and the County Clerk. There was discussion about the benefits of the Enterprise Zone. Edie said that any business that re-locates in to the Enterprise Zone will receive a building sales tax exemption and a business investment tax credit, with no minimum job creation or investment requirements. Businesses making larger investments and creating a significant number of jobs, may be eligible for a utility tax exemption and machinery tax credit. Commissioner Koerber asked State's Attorney Chris Hitzemann for his thoughts on the proposed ordinance. Chris said he thinks the ordinance is fine but he is working with other participants to put together a legal description that needs to be included in the application. A motion was made by Commissioner Koerber to pass the proposed ordinance Establishing an Enterprise Zone with Monroe County. Second by Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Ordinance was recorded as #18-17.

Commissioner Koerber made a motion to approve the proposed intergovernmental agreement between The City of Red Bud, The City of Chester, The City of Sparta, The Village of Evansville, The City of Columbia, The City of Waterloo, The Village of Valmeyer, The County of Randolph and The County of Monroe. Second by Commissioner Schultheis. All voting Aye. None Nay, None Absent. Motion carried.

Chairman Elmore introduced a resolution reappointing Annmarie Marcuson as the Monroe County Human Resource Administrator to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-115.

Chairman Elmore introduced a resolution appointing Jim Lansing as the 9-1-1 Emergency Telephone System Board to commence on December 1, 2018 and expire November 30, 2022 or until a successor is

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appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-116.

Chairman Elmore introduced a resolution appointing Vicki Koerber to the Community Mental Health 708 Funding Board to commence on December 1, 2018 and expire November 30, 2022 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Schultheis. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-117.

Chairman Elmore introduced a resolution reappointing Mark Altadonna, Daniel Schumer, and Marge Francois to the Monroe County Assessment Board of Review to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-118.

Daniel Rahe came before the board to discuss his concerns over the funding of the U of I Extension Office. Mr. Rahe shared with the Commissioners his response to the University of Illinois Extension October 8, 2018 letter. Mr. Rahe said Monroe County is paying a higher portion of the cost to run the program compared to Madison and St. Clair Counties. He also expressed his concerns of the current management of the program. Chairman Elmore said he thinks State Senator Schimpf needs to be contacted regarding the matter. The Commissioners took his concerns under advisement and Mr. Rahe departed the Board.

Aaron Metzger, Monroe County Highway Engineer, came before the board and presented the Commissioners with a resolution for maintenance under the Illinois highway code (2019 MFT Maintenance Program). Motion was made by Commissioner Koerber to approve the resolution. Second by Schultheis. All voting Aye. None Nay. None absent. Motion carried. Resolution was recorded as #18-119.

Aaron Metzger discussed his 2019 through 2023 highway improvement plans. Funding to pay for these projects was also a topic of discussion. Chairman Elmore added that the General Assembly passed bill to create a task force to research the idea of building a four-lane highway through Monroe County.

Brian Hooten, Building Maintenance, came before the board to provide an update on the underground fuel tank abandonment project he is working on over at the jail. On October 17, they took a soil sample from around the tank. Because of new rules filed by the IEPA with the State Fire Marshall's office on October 13, the soil sample didn't pass. They probably would have passed if they had drilled four days earlier. This has now delayed the project. The site meets the requirements to access the LUST fund in Illinois, therefore the costs above \$5,000 deductible will be reimbursed. The abandonment cost is not reimbursable and the cost will be \$6,985 from WSI. When the engineer gets done with the final report, it will be filed with the deed at the County Clerk's office. They shouldn't have to do another site assessment for the fuel tank ever again. If the County wants to build a new jail and tear down the building, the only cost would be to remove the tank. They cannot remove the tank right now because the fuel tank is too close to the foundation of the jail building. The total cost is still projected to be no more than \$13,000 and the board already gave approval for the cost back in October 2018. No further action as taken on this topic.

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Chairman Elmore introduced a resolution appointing Ron Schultheis to the Farmland Assessment Review Committee to commence on December 1, 2018 and expire November 30, 2021 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-120.

Chairman Elmore introduced a resolution appointing Ron Schultheis to the Southwestern Illinois Metropolitan and Regional Planning Commission Executive Committee to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-121.

Chairman Elmore introduced a resolution appointing Ron Schultheis to the Monroe County Board of Health to commence on December 1, 2018 and expire November 30, 2019 or until a successor is appointed and qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-122.

Chairman Elmore introduced a resolution appointing Ron Schultheis to the Noxious Weed Committee to commence on December 1, 2018 and expire on or when a successor is appointed and has qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #18-123.

Treasurer Kevin Koenigstein discussed the real estate lease agreements with the board. There was discussion about keeping all of the leases the same. Kevin suggested proposing a six-month lease for ROE and EMS. The health department lease will expire January 31, 2019 and the U of I Extension office lease doesn't expire until July. The board can wait a few more months to make any changes to the Extension office lease. No action was taken by the board.

Annamarie Marcuson came before the board and presented a proposal for new phone system at EMS/Ambulance garage. The current phone system is very old. The estimate is from HTC and the cost is \$5,008.13. Commissioner Koerber made a motion to approve buying the new phone system. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

Commissioner Koerber provided the board with an update on the Morton Arboretum Urban and Community Forestry Grant. The grant is for \$9,400 and is contingent on the Board contracting with the Davey Research Group to do a tree inventory and site map that includes the identification of each tree on the courthouse grounds, its condition, and a maintenance plan to care for it. The grant is paid at the end and it is very important to keep detailed records throughout the course of the project. There are plans to do tree planting on Arbor Day. Commissioner Koerber is also exploring the possibility of having the Girl Scouts and Boy Scouts help mark all of the trees.

Commissioner Koerber made a motion to approve the Urban and Community Forestry Grant, project #0788-14. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

Commissioner Koerber made a motion to approve a contract with Davey Research Group for a cost of \$4,400. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.



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There being no further business to come before the Board, motion to adjourn was made by Chairman Elmore. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.