

MINUTES OF THE MEETING OF THE BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, ILLINOIS AUGUST 21, 2017

The meeting of the County Commissioners of Monroe County, Illinois was called to order at 8:00 a.m. Chairman Robert Elmore, Commissioner Delbert Wittenauer and Commissioner Vicki Koerber were present.

The meeting opened with the Pledge of Allegiance.

Others present included County Clerk Dennis Knobloch, Sheila Wetzler, along with Press Corps representatives – Joe Leicht of the Monroe County Independent and Alan Dooley of the Republic Times. Ron Schultheis was also in attendance.

There being a quorum present, the meeting was called to order by Chairman Elmore.

There were no public comments.

Kevin Koenigstein and Annmarie Marcuson came to the meeting to discuss the proposed vacation buy-back program. This action had been approved by the County Board at the previous meeting. There was review of the Resolution that detailed the vacation buy-back program. Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to approve the Resolution as presented. Discussion followed. Commissioner Wittenauer asked – we are allocating \$80,000 per year, so what happens if we only spend \$60,000 on the program? Chairman Elmore said we're trying to get this off the books, so even if we have \$90,000 applied for this year, we'll honor those requests. Mr. Koenigstein said you have to remember this is a voluntary program, and we may not get \$80,000 in requests, so no matter how much is requested, we should probably offer the \$80,000 again next year. Ms. Marcuson asked how we should handle those who end up with extra vacation when their anniversary date rolls around – will those employees then have to be paid out on their vacation overage? Chairman Elmore said yes, we need to keep everyone at the limited vacation amount.

Ms. Marcuson asked are you going to do 5% bonus every time somebody buys back hours, or how should we handle that. Commissioner Wittenauer said no, the bonus should only be once a year, and that can even be reviewed next year before the annual offering. Chairman Elmore said that will only be done when the offer is again extended next year. Ms. Marcuson asked when that will take place. Chairman Elmore said he thought it should be August again. Ms. Marcuson asked if the employees can hold over their newly-accrued hours to take advantage of the 5% bonus? Commissioner Wittenauer said on the new hours you can't do that, this is only for the hours currently on the books. Commissioner Koerber said the way she reads this, this is a one-time shot. Ms. Marcuson said she didn't think the maximum dollar amount of \$80,000 will be reached, because there are not enough people interested in taking the buy-back. Commissioner Koerber asked if the Resolution needed to say this is a one-time offer. Commissioner Wittenauer said this is a three-time offer. Mr. Knobloch said he felt that was more of a procedural issue, and didn't need to be specifically spelled out in the Resolution, but he said he thought there needed to be a historical list produced right now saying this is the amount of excess vacation hours you have that are eligible for the annual buy-back program, and those hours will be capped at that amount for the annual program. Chairman Elmore said that's a good idea. Mr. Knobloch said that would prohibit people from coming back next year asking for more excess vacation buy-back than they originally had in the program, and that list should already be available from the information distributed to the Commissioners. Ms. Marcuson said she didn't know if any of the employees had taken any of their vacation time. Commissioner Koerber said those numbers

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shouldn't change – the amount of excess vacation time should be the same as had been reported to the Board, so if there is any question, after the Resolution is passed today, there should be a list compiled of the excess vacation time, and that list will not be changed. Ms. Marcuson said she would do that.

Ms. Marcuson said the Nationwide rep will be here on Thursday, and the Sheriff's Dept. employees may decide to move more into the 457 program. Chairman Elmore said what happens if more of those employees sign up on Thursday, and we're over on the amount of money allocated for this use? Commissioner Wittenauer said today is the 21st, and that should be the deadline. Commissioner Koerber said if the Board approves this Resolution today, that should be the deadline. Ms. Marcuson said this is the first time the Nationwide rep has been here to talk to the employees since March. Commissioner Koerber asked – do we think after Thursday there may be more people wanting to participate, because she felt the Resolution said today is the date. Chairman Elmore said if somebody comes to that meeting and they say they want to participate at a higher level, what do we do then? Commissioner Wittenauer said they have to wait until next year. Commissioner Koerber said that will not be included in the annual buy-back, and their annual hours will be governed by the new handbook – the annual program will only include the vacation hours that are determined now when we start the program. Commissioner Wittenauer said we need to be really clear that the annual buy-back program is only on those excess hours that are on the books today when we pass the Resolution. Commissioner Koerber said the new handbook has all of this language, so we should be okay on this.

Chairman Elmore said we're kind of contradicting ourselves here though, because we're saying we're gonna pay out \$240,000. Commissioner Wittenauer said but, we're not, we're only going to pay out the amount that is requested by the employees since we can't make them participate in this program. Mr. Knobloch said he didn't feel there was any problem with the way the information was presented, as long as we produce a list now of the amount of excess hours on the books, and any buy-back will be limited to any more than that amount of hours – if the Commissioners weren't happy with the Resolution, it should be taken up at a future meeting. Commissioner Wittenauer said that is what we talked about – we make \$240,000 available, and the employees have three chances to participate on an annual basis. Ms. Marcuson said she would compile the list of hours on the books by the end of this week, and provide that to the County Board. Chairman Elmore said so today is the day – whatever happens on Thursday at the Sheriff's Dept. is too late for the program this year. Commissioner Koerber said she still had some questions about the Thursday meeting with the Sheriff's Dept. – they can commit to the program on Thursday, but if they haven't made a decision by today, they have lost the opportunity for the 5% bonus. Chairman Elmore said yes, that should be the way it works. Commissioner Wittenauer asked are we going to do the 5% next year? Ms. Marcuson said the 5% is only for this year, we may offer it again next year or maybe not, because we have to see what the budget condition is, and the memo that was sent to the employees said the 5% bonus would only be for this year. Commissioner Koerber said we do say in the Resolution that there will be a 5% incentive payment on the amount paid out – do we need to put in the Resolution – from the initial request, do we need to clarify so nobody can come back? Mr. Knobloch said if there is that much concern about the Resolution, push it to the side and start over.

Chairman Elmore said can we just strike the \$240,000 from the Resolution, and say we'll pay \$80,000 this year? Commissioner Wittenauer said it really doesn't say what you're doing with the \$240,000. So you've got a lot of flexibility. Commissioner Koerber said her reason for

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asking was because of previous history. Commissioner Elmore called for the vote. Chairman Elmore and Commissioner Wittenauer voting Aye, none Nay, Commissioner Koerber Abstained. Motion carried.

RESOLUTION 17-62

WHEREAS, through the years Monroe County has taken on a considerable amount of liability for employee unused vacation/holiday time, and

WHEREAS, steps have been taken by enacting rules that will prevent this liability from increasing beyond control, and

WHEREAS, the members of the (County Board) feel that it is important to attempt to delete as much of this unused vacation/holiday time liability as possible, and

WHEREAS, the members of the (County Board) have designated \$240,000 in the annual budget to be used over a 3-year period, utilizing \$80,000 each year, beginning in 2017, and

WHEREAS, the employees of the Monroe County Sheriff's Department will have the opportunity to roll their requested unused vacation/holiday benefits into a 457 plan,

NOW, BE IT THEREFORE RESOLVED, that the (County Board) through the Monroe County Treasurer's office, will contact those employees who have unused vacation/holiday time liability, and offer them the opportunity to receive a payout of these funds, plus a 5% incentive payment on the amount paid out, and a written request form will have to be completed and submitted to the employee's immediate Department Head, and the amount of unused vacation/holiday time will be paid at the employee's current hourly rate of pay, and

BE IT FURTHER RESOLVED, that all attempts will be made to complete these vacation/holiday buy back transactions in a timely fashion, with payments of those funds being made to participating employees as part of the August 31, 2017 payroll distribution.

Adopted by the Board of County Commissioners of Monroe County, Illinois at Waterloo, this 21st day of August, 2017.

Motion: Wittenauer
Aye: Two
Absent: None

Second: Koerber
Nay: None
Abstain: Koerber

Dennis M. Knobloch, County Clerk

Robert Elmore, Chairman

Delbert Wittenauer, Member

Vicki Koerber, Member

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Carla Heise came to the meeting to discuss Ambulance Service business. She asked for the County Board to sign off on her request to go to Texas for a training seminar. The training was previously approved by the Board, so the form was signed.

Ms. Heise said she received a request from St. Elizabeth’s Hospital to help transport patients from their existing facility to their new hospital on November 4. She said the Monroe County Ambulance will be paid for their work, and she expects to make about \$1,000 for the 8-hour period requested. Ms. Heise said she has staff willing to assist with this project. She said there will still be two Ambulances on duty from the base, and the St. Elizabeth’s job will be almost like a taxi service. Ms. Heise said the hospital plans to start at 5:00 a.m., and they plan to finish the job in eight hours. Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to approve this project. All voting Aye, none Nay and none Absent. Motion carried.

Commissioner Koerber asked how things are going with REJIS. Ms. Heise said REJIS has taken care of separating her bills from the Sheriff’s Dept., so she can keep better track of the services provided and the charges for those. She said the laptops are all up and working, and the REJIS reps are currently doing a good job of taking care of the Ambulance Service computer service. Ms. Heise said she does have a backup Ambulance available for today if there are any complications with the eclipse situation.

The minutes for the August 7, 2017 Regular meeting and Department Head meeting were both approved upon motion by Commissioner Wittenauer, with a second by Commissioner Koerber. All voting Aye, none Nay and none Absent. Motion carried.

The following Accounts Payable having been approved for payment, Commissioner Wittenauer moved that the same be allowed and that vouchers be issued against their respective funds of the County Treasurer for payment. Motion seconded by Commissioner Koerber, and so declared. All voting Aye, none Nay, and none Absent. Motion carried.

GENERAL FUND

AT&T Mobility	1,613.44
Americom Imaging Systems, Inc.	68.00
Americom	1,434.00
Auto Designs by Sebastian	516.38
Belleville Supply Company	412.30
Beneflex	1,019.00
Bob Brockland Buick GMC.	439.86
Bountiful Blossoms	85.94
Bradley Wilson	79.98
Brian A. Hooten	74.99
Byers Printing Co.	1,046.66
C.A.O.A.	325.00
Carl Wuertz	246.72
CCP Industries Inc.	4,912.77
Charles Suarez Treasurer	280.00
City of Waterloo	2,000.00

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Coast to Coast Equipment	68.53
Columbia Quarry Company	1,137.87
Culligan-Schaefer Water Centers	136.01
Daniel J. Cuneo Ph.D.	1,500.00
Dobbs Tire & Auto Centers	598.85
Gateway FS	3,059.72
Harrisonville Telephone Co	419.80
IL Office of State Fire Marshal	150.00
ILEAS	120.00
John Deere Financial	34.98
Kone Inc.	633.14
Leon Uniform Company Inc.	256.93
Logo's 'N Stitches Inc.	10.00
MPS Industries	1,522.75
McCarthy, Leonard & Kaemmerer, L.C.	3,944.75
Mike's Service Station	885.53
Monroe County Electric Coop Inc.	437.50
Monroe County Highway Fund	19,838.28
Motorola	925.50
Nabers Shop	87.57
Oak Hill	8,860.00
O'Reilly Auto Parts	2.69
Prairie Farms Dairy, Inc.	240.00
Quality Collision	395.74
Quill Corporation	437.68
Radiant Software Inc.	4,286.00
Red Bud Regional Hospital	1,705.50
Reliable Sanitation Service Inc.	2,599.12
Republic-Times LLC	58.00
Rudloff Plumbing	1,597.50
Select Propane & fuel	66.30
Sidebarr Technologies	431.94
Sirchie Finger Print Laboratories	80.00
Thomson Reuters-West Publishing Corp.	906.41
V "Red" Smith	20.00
Watson's Office City	710.47
Wex	52.78
Wightman Pharmacy	129.67

AMBULANCE SERVICE FUND

Airgas Mid America	398.08
Andres Medical Billing, LTD.	2,009.17
Hero's In Style	52.15
Mertz Ford	33.00
Midwest Warehouse & Storage Inc.	100.00
Monroe County Highway	84.99
Motorola Solutions	396.00

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REJIS Commission	296.00
Sierra Wireless	1,000.00
Sunset Ford	61.32
Wells Fargo Vendor Fin Serv	115.99
Zoll Medical Corporation	1,232.01

HEALTH TAX FUND

Culligan-Schaefer Water Centers	10.00
Egyptian Workspace Partners	149.95
Julie Valerius	431.25
Merck Sharp & Dohme Corp.	1,127.58
Motorola	34.00
Ryan Castello	450.00
Stericycle Inc.	278.52

HIGHWAY FUND

Ameren Illinois	42.52
Anthony Bergmann	35.00
Aramark Uniform Services	1,059.38
Bret Langsdorf	33.12
Christ Bros. Asphalt, Inc.	1,174.07
DataTronics Inc.	1,339.40
Dave Schmidt Truck Service	212.66
Decker Supply Co., Inc.	376.05
E.D. Etnyre & co.	732.34
Gateway FS, Inc.	16.13
Midwest Occupational Medicine Ltd.	615.50
Monroe County Electric Cooperative	787.76
Nu-Deal Oil Company	541.50
O'Reilly Auto Parts	99.91
Reliable Sanitation Service Inc.	50.60
Republic Times L.L.C.	40.00
Roger's REdi-Mix Inc.	289.00
Schaeffer Mfg. Co.	1,715.90
Shelby's Automotive Repair Inc.	27.50
Sidebarr Technologies	9.67
V "Red" Smith Pest Control Inc.	25.00
Warning Lites of Southern Illinois	42.60
Wedge Tire	1,312.86

FEDERAL AID FUND

America's Parking Remarketing, Inc.	20,168.49
Christ Bros. Asphalt, Inc.	214,338.03

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COUNTY ROAD MOTOR FUEL

Monroe County Highway Fund 43,325.84

ROAD MOTOR FUEL

Columbia Quarry Company 2,662.54
Road District No. 10 19,585.00

RECORDER'S DOCUMENT FUND

Fidlar Technologies 1,795.51

Motion was made by Commissioner Wittenauer, with a second by Commissioner Koerber to appoint Robert Cole to the Community Mental Health 708 Funding Board to replace Jeannine Belt who has resigned. All voting Aye, none Nay and none Absent. Motion carried.

RESOLUTION 17-63

BE IT RESOLVED by the Board of County Commissioners of Monroe County, Illinois that Robert Cole, 4812 Oak Falls Drive, Waterloo, Illinois be appointed to the Community Mental Health 708 Funding Board, replacing Jeannine Belt, who has resigned, for a term of four years with term to expire on January 16, 2020 or until a successor is appointed and has qualified.

Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo this 21st day of August, 2017.

Motion: Wittenauer
Aye: Three
Absent: None

Second: Koerber
Nay: None

Robert Elmore, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Vicki Koerber, Member

Motion was made by Commissioner Koerber, with a second by Commissioner Wittenauer to approve payment of \$200 to the Kaskaskia-Cahokia Trail Committee for printing of brochures. All voting Aye, none Nay and none Absent. Motion carried.

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Kim Keckritz came to the meeting to discuss Nursing Home business. She said those residents who are interested will be allowed to participate in viewing the eclipse later today. Ms. Keckritz said the skilled census is down for the year, as is the total census for the Home with a mid-Summer slump. She said Magnolia Terrace has been consistently filling apartments as they become vacant. Revenues for June were over budget. Ms. Keckritz said IDPH was at the facility to do a new survey. There were more inspectors than usual, and the Home received more deficiencies than usual. One of the deficiencies was for the fire watch policy, which has been unchanged for years, but it will just require a revision to the wording and procedure of the policy. She said it was also a bad day for the survey, because there was a power outage (only one phase of power was coming into the building), and three pumps on the fire sprinkler burned out, and the air conditioning was not working in several parts of the building. There was also a problem with the fire doors, because of the power and air conditioning issue. Ms. Keckritz said there was also a problem with the egress into the new part of the building, and Holland said it would be okay to use that, but the IDPH inspectors cited this as a deficiency.

Ms. Keckritz said Oak Hill has been working with a group called LeadingAge Illinois, that is a not-for-profit group that works with senior care services. She said Medicaid will be paying through Managed Care contracts beginning January 1, 2018. This company can provide assistance to Nursing Homes by helping to negotiate Medicare Advantage Plans, and hopefully provide a better payback rate. She said she has been receiving requests from other companies who have offered to provide this service. LeadingAge Illinois is suggesting that Oak Hill consider joining the Managed Care Division of Strategic Health Care, and she attended a meeting to learn the details of their program. This company will negotiate the rates for both Medicaid and Medicare managed contracts. Ms. Keckritz said the cost to join this group is \$12,000 per year, and she said she feels this service will be beneficial to the Nursing Home. If for some reason the program doesn't work out, the membership can be cancelled in future years. The County Board agreed to allow the Nursing Home to join this group for the first year to see how things go.

Ms. Keckritz said we are currently waiting for the IDPH inspectors to come to do the Evergreen Pointe inspection to obtain the license to open the facility. She said the garden area is nearing completion and should be ready by Wednesday for the Open House. Ms. Keckritz said the call light/phone system is being programmed and should be complete and ready for use on August 21. She said a new Activity Director has been hired who has experience in the field. Ms. Keckritz said a donation was received to construct a canopy at the entrance to Magnolia Terrace, and work on that should begin shortly.

Ms. Keckritz said she is still working with Holland on several punch list items for the Evergreen Pointe addition. Commissioner Koerber said she wants to make sure that we hold out on the \$11,000 item with Holland. Ms. Keckritz said she would make sure that is done. Commissioner Wittenauer asked if there has been anymore study on the electric situation. Ms. Keckritz said there is nothing new to report on that issue.

The monthly Nursing Home bills were approved upon motion by Commissioner Wittenauer, with a second by Commissioner Koerber. All voting Aye, none Nay and none Absent. Motion carried.

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Commissioner Koerber said she knows that Oak Hill works with Marketicity and REJIS for IT services. Ms. Keckritz said she is very satisfied with the services provided by both of those companies.

There was discussion regarding the County's website. Commissioner Koerber said she wanted to make sure we didn't have a contract with the previous service provider. Chairman Elmore said no, we did not have a contract. Commissioner Koerber said she also wanted to make sure that this agreement is also open-ended, with no obligation to continue the service with this company if the County isn't satisfied with their work. Chairman Elmore said yes, that is the case with this agreement as well. Oak Hill, the Health Department and the Sheriff's Department all have their own websites, and can be linked to the new County website. Motion was made by Commissioner Koerber, with a second by Commissioner Wittenauer to enter into a contract with Marketicity for website services for Monroe County. All voting Aye, none Nay and none Absent. Motion carried.

RESOLUTION 17-64

WHEREAS, the members of the Monroe County Board of Commissioners (County Board) feel that the current Monroe County website is not providing the level and quality of service required for the citizens of Monroe County, and

WHEREAS, the (County Board) feels that Monroe County needs a website that provides easy to use functionality for the citizens of Monroe County, and

WHEREAS, the (County Board) feels that Monroe County needs a website with a fresher appearance and one that is easier to navigate by visitors, and

WHEREAS, the (County Board) feels that Monroe County needs a website that would allow for revisions and updates to be performed more easily by approved Monroe County Department Heads and employees, and

NOW, BE IT THEREFORE RESOLVED, that the (County Board) shall enter into an agreement with Marketicity, LLC to provide the required website services to include:

Website design	\$	720.00
Proofing/Light Content Editing	\$	360.00
Programming/Testing	\$	2,640.00
Manual & Training Session	\$	260.00
Total Scope of work	\$	3,980.00

BE IT FURTHER RESOLVED, that Marketicity, LLC will provide to Monroe County quarterly website maintenance and updates to ensure the site is running and performing properly and providing optimal user experience, at a cost to Monroe County of \$180.00 quarterly, all as per attached quotation and schedule of services provided, (includes five attached pages).

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Motion: Wittenauer
Aye: Three
Absent: None

Second: Koerber
Nay: None

Robert Elmore, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Vicki Koerber, Member

There was discussion regarding the County's IT services. Commissioner Koerber said just to make it clear, this is for the data services only – not to include the email service. There was once again discussion regarding the lease of equipment. Dennis Knobloch said in order to make that program work, the Treasurer's office will need to make a Revolving Loan Program available to all of the offices, and then instead of the offices making a monthly lease payment to an outside finance company, they will be making their monthly payments to the Treasurer's office. Commissioner Koerber said we definitely need to make that program available to all of the County offices. She said on another subject, she would also like to see the County start purchasing bulk office supplies, especially cases of paper. Commissioner Koerber said since Commissioner Wittenauer had done a lot of work on the IT issue, she wanted to hear his comments. Commissioner Wittenauer said he was lost on this contract – he said he feels like the County is doing a contract that doesn't cover all of the needs. He said this is a very complex issue, and he doesn't feel this company is doing anything except coming in to do an inventory of what we have. Commissioner Wittenauer said he feels we are opening the door to spending a lot of money with this company and not getting a fair return for the County's money. He said if the other County Board members are comfortable with this arrangement, he will be glad to be done with the IT issue. Chairman Elmore said he felt that Americom is familiar with the Courthouse, and they can do a good job. Commissioner Koerber said she wanted to thank Commissioner Wittenauer and the IT Committee for all their hard work, but she felt we couldn't afford to hire an IT employee to do the necessary work. Commissioner Wittenauer said he felt a lot of time was wasted on this process, but at least the amount of money being spent is less than the first proposals that came in from the IT service providers. Dennis Knobloch said we need to make sure that once this service with Americom is started, all of the current monthly billings to several of the individual offices need to stop, so we are not being double-billed for those services. Chairman Elmore said we will need to pick out what is being spent for IT services, leases, etc. Mr. Knobloch said the leases are always separate billings, and for now those will still be there. Commissioner Koerber said we need to send out a Department Head memo saying that all individual office billings need to stop once this county-wide agreement begins. Commissioner Wittenauer asked when this service will begin. Commissioner Koerber suggested September 1 for a start date. Mr. Knobloch said he would revise the Resolution to reflect the September 1 start date for the service from Americom.

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Motion was made by Commissioner Koerber, with a second by Chairman Elmore to enter into a 36-month contract with Americom for IT services as listed in the agreement attached to the Resolution, with the amended start date of September 1, 2017. Chairman Elmore and Commissioner Koerber voting Aye, Commissioner Wittenauer voting Nay and none Absent. Motion carried.

RESOLUTION 17-65

WHEREAS, it is the intent of the Monroe County Board of Commissioners (County Board) to centralize the Information Technology services and computer-related equipment throughout the various offices of the Monroe County Courthouse, and

WHEREAS, proposals for this type of service have been solicited from various vendors and have been reviewed by the (County Board), and

WHEREAS, the members of the (County Board) feel that it will produce savings for the taxpayers of Monroe County, and

WHEREAS, the members of the (County Board) feel that making this change will also prove to be a more efficient method of operation for the various Monroe County offices.

NOW, BE IT THEREFORE RESOLVED, that the (County Board) has made the decision to award the contract for IT (Information Technology) services to Americom Imaging Systems, Inc. for a 36-month period beginning September 1, 2017, and

BE IT FURTHER RESOLVED, that this service will apply to the offices within the Monroe County Courthouse only, to include Managed IT support for 107 workstations and 10 servers, with antivirus protection for these 117 computer units, plus 1 Barracuda Backup that will include all of the participating offices, and that this service will be provided by Americom Imaging Systems, Inc. for a total fee of \$5,707 per month, all as per attached quotation and schedule of monthly services provided, (includes three attached pages).

Adopted by the Board of County Commissioners of Monroe County, Illinois at Waterloo, this 21st day of August, 2017.

Motion: Koerber
Aye: Two
Absent: None

Second: Elmore
Nay: Wittenauer

Robert Elmore, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Vicki Koerber, Member

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There was discussion regarding the county's email services. Ryan Weber was also in attendance. A proposal from Americom included \$9,800 as a one-time expense to import all existing Monroe County government emails, and a fee of \$424.08 per month for a 36-month contract, to set up 76 email accounts for the various Monroe County offices. Mr. Knobloch said at the Department Head meeting it was discussed that several offices are already archiving emails through an existing software program. He said he felt we should maybe do a little research if this process could be used to gather the existing emails, rather than paying out another \$9,800 for this service. Mr. Weber said he thinks the fee for the full Office suite of programs, including Office 365, is a one-time fee of \$299. There was discussion about the best way to handle the email situation in the County offices, to make sure we develop some type of email retention policy and schedule. Mr. Knobloch said Chris Hitzemann is working on a policy, but he is contacting some other counties to see what type of policy they are using. Commissioner Koerber suggested setting up a meeting with Bill Hasty to solicit his opinion on the best way to proceed with the County's email situation. Chairman Elmore said he would contact Bill Hasty. It was decided to table the email decision.

Ryan Weber came to the meeting to discuss several issues with the EMA Office. He said first he wanted to discuss several eclipse issues. There were already several traffic tie-ups on some of the Highways and County roads in the area. In several spots, people were just pulling off along the Highways and setting up tents. Mr. Weber said the Weather Service was calling for cloudy skies, so people may be driving to get away from the clouds.

Mr. Weber said he wanted to discuss a new hire. He said Bill Hasty will be leaving the end of September. Mr. Weber said he would like to hire Kevin Scheibe, who currently works for the Sheriff's Department, and also does some work with the EMA Office. Ms. Marcuson said the rate of pay would be \$12.85 hourly for the first six months and then \$13.95 hourly after that. There would be no vacation or sick time benefits, but he would have to participate in IMRF, because the job would be more than 600 hours. Mr. Weber said he will be filling out grant paperwork to cover most of this. Commissioner Koerber said just make sure Mr. Scheibe knows that he cannot hold this job and work for another County Department or office at the same time. Mr. Weber said Bill Hasty will work as needed if there are any emergency events, and the new employee would come on as of October 4th. After discussion, it was decided to change that date to October 9th, the start of a new pay period. Motion was made by Commissioner Koerber, with a second by Commissioner Wittenauer to hire Kevin Scheibe under the terms and conditions discussed. All voting Aye, none Nay and none Absent. Motion carried.

Chairman Elmore said he just got a new report from CIRMA addressing several compliance issues, and from this point forward, Department Head meetings will no longer be considered public meetings, so only one Commissioner will be allowed to attend.

There being no additional business to come before the County Board, motion to adjourn was made by Commissioner Koerber, with a second by Commissioner Wittenauer. All voting Aye, none Nay and none Absent. Motion carried.