

MINUTES OF THE MEETING OF THE BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, ILLINOIS OCTOBER 17, 2016

The meeting of the County Commissioners of Monroe County, Illinois was called to order at 9:00 a.m. Chairman Terry Liefer, Commissioner Delbert Wittenauer and Commissioner Robert Elmore were present.

The meeting opened with the Pledge of Allegiance.

Others present included Sheila Wetzler, County Clerk Dennis Knobloch, along with Press Corps representatives – Joe Leicht of the Monroe County Independent and Alan Dooley of the Republic Times. Also in attendance was Vicki Koerber.

There being a quorum present, the meeting was called to order by Chairman Liefer.

There were no Public Comments.

Aaron Metzger was present to discuss the Highway Department. Mr. Metzger said a recent bridge inspection revealed some problems with the concrete piers on the Nike Road Bridge. He said in order to maintain the integrity of that structure, some repairs are necessary to these concrete piers. Mr. Metzger has contacted Oates Associates regarding the preparation of plans, specifications and estimate of cost for the repair project. Motion was made by Commissioner Wittenauer, with a second by Commissioner Elmore to approve the preliminary engineering service agreement contract with Oates Associates. All voting Aye, none Nay and none Absent. Motion carried.

RESOLUTION 16-64

APPROVAL OF AN ENGINEERING AGREEMENT WITH
OATES ASSOCIATES FOR PRELIMINARY ENGINEERING SERVICES
NECESSARY FOR THE NIKE ROAD PIER REHAB PROJECT

WHEREAS, in the interest of providing improved transportation facilities and the safety of the motoring public the County of Monroe and Road District No. 1 desire to repair the substructure piers on the Nike Road Bridge over Richland Creek; and

WHEREAS, Oates Associates performed a pier cap inspection report to identify possible structure issues with the Nike Road Bridge over Richland Creek.

NOW, THEREFORE, BE IT RESOLVED THAT, Oates Associates, Collinsville, IL be contracted to provide engineering services including plans, specifications and estimate of cost in accordance with their inspection report on a fixed fee basis of \$3,500.00 and that the County Board Chairman is hereby authorized to sign the attached preliminary engineering service agreement authorizing Oates Associates to proceed with said documents; and

BE IT FURTHER RESOLVED, that the following funds be appropriated to cover the cost of the design services:

County Bridge Funds	\$3,500.00
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Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo, this 17th day of October, 2016.

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Motion: Wittenauer
Aye: Three
Absent: None

Second: Elmore
Nay: None

Terry Liefer, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Robert Elmore, Member

Mr. Metzger said he recently conducted a safety meeting with his workers, and they were awarded gift cards for another incident-free year. He said he still doesn't understand why his Department has the highest work comp insurance rates, when they continue to deliver the best incident record of all County employees. Chairman Liefer said the work comp rates are established on a statewide basis, and we have no choice but to use the rates that the insurance company assigns to us.

Mr. Metzger also reported that there is no funding available right now for the Rogers Trail extension that would meet up with the bypass trail currently being constructed along relocated Route 3, but he will continue to monitor that project for the possibility of funding.

Kim Keckritz came to the meeting to present the Oak Hill report. She said the census is doing well, as they have had to turn potential residents down, especially in the skilled care area. Ms. Keckritz said the Medicare census is lower, but the private pay resident number is higher, and the apartment areas are currently lower than budget. She said the bottom line is still strong. Ms. Keckritz presented the recent employee satisfaction survey conducted at Oak Hill, and explained the results to the County Board. She said the turnover statistics show that there is a need for work with the CNA's and the Dietary Department. Ms. Keckritz said the Dietary Department is not a concern to her, because that includes a lot of student workers, who are sometimes in and out. She said they have recently started a mentor program with the CNA's, where a new employee will be paired with a veteran employee, and she hopes that will help to stabilize the turnover rate for that job classification.

Chairman Liefer asked how things were going with the preparation of meals for Jail inmates, by the Oak Hill dietary staff. Ms. Keckritz said things are going well, but she has not yet billed the Sheriff's Department for any of these meals.

The monthly Nursing Home bills were approved upon motion by Commissioner Wittenauer, with a second by Commissioner Elmore. All voting Aye, none Nay and none Absent. Motion carried.

Mike Deihl, from Holland Construction, joined the meeting to discuss the progress on the new Nursing Home Rehab Unit. Mr. Deihl is serving as the Director of Operations on this project.

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He said one of the main concerns of Holland Construction is job site safety, and any folks affiliated with the County or Nursing Home are welcome to monitor job progress, as long as they check in with the Site Superintendent, and are wearing the proper safety gear including a hard hat, safety vest, and solid-soled shoes. There was discussion regarding the overall project price, and Mr. Deihl said Holland Construction has agreed to honor the original Guaranteed Maximum Price on the contract.

Mr. Deihl said work on the building pad is underway, and new egress paths/sidewalks are being installed, since some of the existing sidewalks will have to be removed.

Mr. Deihl continued his presentation with various contract change requests. Request #1 was as follows:

Addendum 7 – PTAC revision – credit heat lamp allowance. Reason – design change. Per addendum 7, we will change the HVAC system to the PTAC units. Along with this change there was some incidental work for the plumbers, electricians and drywall contractors. The siding contractor, wall panel manufacturer, and carpentry contractor have agreed to a no cost change. This also eliminates the heat lamp allowance and does not include adding heat lamps to the project. The original fixtures in the unit restrooms will remain. We originally included \$427,000 for HVAC with Daiken and anticipated a \$181,500 credit to go to the PTAC units = \$246,000 estimate for HVAC with PTAC units. After receiving the updated design and gathering pricing, Hock Mechanical has provided a bid of \$311,360, this exceeded the budget by \$65,360. The PTAC units also required an electrical service upgrade that resulted in a cost increase noted in the below line item costs.

PTAC Revision – Add 7 – Gas Piping	\$ 935.00
PTAC Revision – Add 7 – Electric	\$48,825.00
PTAC Revision – Add 7 – Drywall	\$ 2,819.69
PTAC Revision – Addendum 7	\$64,360.00
Credit Heat Lamp Allowance	\$(15,000.00)
Subtotal	\$102,939.69
Insurance - \$102,939.69 x .50%	\$514.70
Fee - \$102,939.69 x 5.00%	\$5,146.98
Total	\$108,601.37

Following discussion of this Change Request, Ms. Keckritz indicated that she felt the heat lamps needed to stay in the contract. Mr. Deihl said he would make that change, and get the revised paperwork back to the Nursing Home and County Board.

Mr. Deihl explained the details of Change Request #2 – Credit Performance and Payment bond at Owner Request. He said since the owners decided they would not require a Payment and Performance Bond, there would be a contract credit of \$35,380.

The details of Change Request #3 were explained. Mr. Deihl said that since the owners were going to take care of acquiring their own furniture and fixtures, there would be a contract credit in the amount of \$200,000.

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The details of Change Request #4 were as follows – Credit Building Permit Costs, since the city of Waterloo waived these fees.

Proposed building permit fees	\$(16,965.00)
Insurance fee at .5%	\$ (\$84.83)
Fee at 5%	\$ (\$848.25)
Total Credit	\$(17,898.08)

The details of Change Request #5 were explained. This change was at the request of the ownership, and was a credit for the Landscaping Allowance as follows:

Landscaping Allowance	\$(20,000.00)
Insurance fee at .5%	\$ (100.00)
Fee at 5%	\$ (1,000.00)
Total Credit	\$(21,100.00)

Mr. Deihl said he had talked to Derrick Huebner regarding the topsoil in the Courtyard area. Mr. Huebner said he felt the soil was substandard and should be replaced even if there is no work that will be done at this time on finishing the Courtyard. The Commissioners said they would meet with Derrick and the Holland representatives to come up with a solution for that situation.

Steve Huetsch and Chatty Maloney of USI came to the meeting to discuss the County’s Employee Health Insurance program. Also in attendance for the discussion were Annmarie Marcuson and Kim Keckritz. Mr. Huetsch said the numbers for the county’s renewal are not good compared to the renewal premiums in recent years. He said one positive thing is that the Federal Cadillac tax has been pushed off until 2020. Mr. Huetsch said the County has had increasing loss trends since 2014, with the most recent loss ratio of 97.5% being the worst. For the most recent rolling 12-month period, that number is even higher at 98.2%. Claims by diagnosis, employee, spouse and dependent, as well as the large claimants were reviewed with the Board. If the county elects to stay with the current plan, the premium will increase by 29%. Several revised options were reviewed.

Several other plan options were reviewed, and plans from other carriers – Aetna and Blue Cross/Blue Shield – were also reviewed. Aetna had one option close to the current plan that would yield a 21.11% premium increase, but Aetna does not include the BJC group in their network. The Commissioners said they would review the information provided, and a Special Meeting will be held on Monday, October 24 at 8:00 a.m. to make a final decision on the employee health insurance coverage plan. Mr. Huetsch reported that there was no change in the premium or coverage for the dental insurance plan.

Vicki Koerber left the meeting.

The following Accounts Payable having been approved for payment, Commissioner Elmore moved that the same be allowed and that vouchers be issued against their respective funds of the County Treasurer for payment. Motion seconded by Commissioner Wittenauer, and so declared. All voting Aye, none Nay, and none Absent. Motion carried.

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GENERAL FUND

Americom	10,975.00
Bountiful Blossoms	85.58
Cercis Emergency Physicians	44.00
Charter Communications	119.45
Coast to Coast Equipment	68.53
Columbia Quarry Company	2,408.74
Conrad Press Ltd	344.50
Culligan-Schaefer Water Centers	66.32
Darren E. Daley	280.00
Dobbs Tire & Auto Centers	275.47
Egyptian Stationers Inc.	56.66
Election Systems & Software Inc.	705.20
Electro Door	1,495.00
Fike & Fike Inc	13,288.00
Gateway FS	2,340.30
Goodin Associates Ltd	90.00
Harrisonville Telephone Company	365.59
IL Dept of Central Mgmt Services	498.55
Kara Welch	175.00
Leon Uniform Company Inc.	75.97
May Pest Control LLC	350.00
Melissa A. Hunter	215.88
Mike's Service Station	270.54
Monroe County Electric Coop Inc.	437.50
Monroe County General Fund	3,600.00
Motorola	963.12
Nabers Shop	127.62
Neal Rohlfing	442.54
Nelson Systems	2,285.21
Norfleet Forensics LLC	3,080.00
O'Reilly Auto Parts	29.09
Otto Faulbaum	75.00
Platinum Technology Resource, LLC	18,760.00
Prairie Farms Dairy, Inc.	182.08
Prof Radiologic Imaging Ltd	28.70
Quality Collision	360.19
Quill Corporation	380.72
Radiology Consultants	50.54
Reliable Sanitation Service Inc.	2,599.12
Republic-Times LLC	131.60
Sidebarr Technologies	677.00
St. Clair County Treasurer	15,331.25
The Lowenbaum Partnership LLC	205.00
Thomson Reuters-West Publishing Corp.	921.10
Traughber & Morris Ltd	741.67
U S Bank Equipment Finance	267.72

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U S Postmaster	94.00
Vicki Koerber	80.62
Vision Websoft	1,705.00
Waterloo Lumber Company Inc.	31.96
Watson's Office City	65.97
Wightman Pharmacy	69.64
Zanders Sporting Goods	63.50

AMBULANCE SERVICE FUND

Andres Medical Billing, Ltd.	3,911.45
Dobbs Auto Centers	128.31
Fact Canada Consulting	210.75
Gateway FS	24.56
Medpro Waste Disposal LLC	400.00
Mertz Ford	3,393.72
Petroff Towing	495.00
Sentinel Emergency Solutions	142.14

HEALTH TAX FUND

Culligan-Schaefer Water Centers	39.90
Egyptian Stationers Inc.	311.22
GlaxoSmithKline Pharmaceuticals	4,044.75
Illinois Environmental Health Assn	135.00
McKesson Medical Surgical	493.16
Republic-Times LLC	150.24
Ryan Castello	492.92
Sanofi Pasteur Inc.	1,839.78
Stericycle Inc.	262.74

HIGHWAY FUND

Aaron Metzger	354.77
Allstar Concrete Pumping, LLC	567.50
Al's Auto Waterloo	11.68
Ameren Illinois	49.15
ATSSA	257.50
Beelman Logistics LLC	4,201.91
Calser Corporation	425.00
Columbia Quarry Company	372.61
Contech Construction Products	18,222.60
DataTronics	188.00
Fountain Water District	30.91
Heartland Turf Farms	1,366.20
Hues Oil Company	3,718.00
Iron Crafters Inc.	61.00

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Leaf	299.00
Monroe County Electric Cooperative	714.52
Monroe County Highway Department	51.67
Monroe County Independent	338.50
Nabers Shop	2,963.15
Nu-Deal Oil Company	20.00
R.M. Webster & Associates Inc.	105.60
O'Reilly Auto Parts	19.74
Reliable Sanitation Service Inc.	50.60
Republic Times LLC	144.00
Roger's Redi-Mix Inc.	1,200.00
Schaeffer Mfg. Co.	997.15
Tapco Inc.	2,930.31
Waterloo Lumber Co.	46.32
Wedge Tire	338.44
Williams Office Products Inc.	8.89

BRIDGE FUND

Road District No. 2	4,579.37
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COUNTY MOTOR FUEL

Columbia Quarry Company	124.78
Monroe County Highway Fund	11,354.07

RECORDER'S DOCUMENT FUND

Fidlar Technologies	1,496.40
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The open and closed session minutes from the October 3, 2016 meeting were approved upon motion by Commissioner Wittenauer, with a second by Commissioner Elmore. All voting Aye, none Nay and none Absent. Motion carried.

Thelma Watson of the House of Neighborly Service came to the meeting to discuss the County's agreement for Violence Prevention Services. She said she wanted to thank the Board for their cooperation as this office has made some changes, and she understood that the role of HNS would be to raise the funds necessary to continue the operation of this office. Ms. Watson said the Southwestern Illinois Violence Prevention office reviewed their activity and determined that it was only necessary to have the office open a total of 25 hours per week. She said she wanted to know if the County wanted to take over this office. Chairman Liefer said the board was happy with the way HNS was taking charge, and he felt HNS would have an easier time than the County of raising the necessary funding to keep the office open. Commissioner Wittenauer said he felt the same way, and wanted to make sure that all dollars that are collected in Monroe County remain here to provide the necessary services. Ms. Watson said that was the objective of HNS as well. Chairman Liefer said the County would continue to charge rent on the office space, but would donate that amount back to the office operation, plus allocating additional funding. Ms.

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Watson said they need to raise \$31,709 each year to keep the office open and pay the staff. She said Columbia has already pledged \$4,000, and the City of Waterloo is reviewing their situation. Several churches have also pledged money to this effort. Chairman Liefer said to remember that there will also be some money that will come in from the collection of spent shotgun shells at the Sparta Shooting Complex.

Mike Fausz came to the meeting to discuss several Zoning issues. Bill Ebeler was in attendance to discuss the rezoning of a parcel that he owns from A1 to A2 that would allow the development of a subdivision. Mr. Fausz said that both of the County Committees had approved the request unanimously, and recommended approval by the County Board as well. There was also some discussion regarding the options available for sewer service for these homes. Motion was made by Commissioner Wittenauer, with a second by Commissioner Elmore to approve this zoning change. All voting Aye, none Nay and none Absent. Motion carried.

ORDINANCE 16-8

WHEREAS, William & Jeanne Ebeler have filed for the Southwest Quarter of the Southeast Quarter and the East 315 feet of the Southeast Quarter of the Southwest Quarter to be rezoned from A-1 to A-2; and

WHEREAS, the Monroe County Land Use Committee recommended to approve the Rezoning the Southwest Quarter of the Southeast Quarter and the East 315 feet of the southeast Quarter of the Southwest Quarter from A-1 to A-2; and

WHEREAS, the Monroe County Regional Planning Commission recommended to approve the Rezoning of the Southwest Quarter of the Southeast Quarter and the East 315 feet of the Southeast Quarter of the southwest Quarter from A-1 to A-2; and

WHEREAS, the Monroe County Zoning Board of Appeals recommended to approve the Rezoning of the Southwest Quarter of the southeast Quarter and the East 315 feet of the Southeast Quarter of the southwest Quarter from A-1 to A-2; and

NOW, THEREFORE BE IT ORDAINED by the Board of County Commissioners of Monroe County, Illinois to approve the Rezoning of the Southwest Quarter of the Southeast Quarter and the East 315 feet of the Southeast Quarter of the southwest Quarter from A-1 to A-2.

Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo, this 17th day of October 2016.

Motion: Wittenauer
Aye: Three
Absent: None

Second: Elmore
Nay: None

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Terry Liefer, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Robert Elmore, Member

Pam Jacobs came to the meeting to discuss several issues. She said the Monroe County HCE will be observing their Anniversary, and she detailed the date and time for that event. She also said that there will be a program – “Extension in our Communities” – on November 29 in O’Fallon. Ms. Jacobs said she would like the County Board to consider painting the Extension office and replacing the carpet there. The Commissioners said they would have Brian Hooten review that situation to determine what the cost would be to make those changes. Ms. Jacobs said she is very satisfied with the changes made to the exterior lighting at the Annex Building. Ms. Jacobs also said that with the retirement of a neighboring Extension Director, she has been asked to be the Interim Director for Unit #23, that includes Bond, Clinton, Jefferson, Marion and Washington Counties.

Sheila Wetzler asked about the office rental leases for Fiscal Year 2016 – 2017. The Commissioners said they wanted to leave the per square foot rental prices the same for the coming year.

Motion was made by Commissioner Wittenauer, with a second by Commissioner Elmore to approve the list of projected meeting dates for Fiscal Year 2016-2017. All voting Aye, none Nay and none Absent. Motion carried.

RESOLUTION 16-65

WHEREAS, it is the duty of the Board of County Commissioners of Monroe County, Illinois to designate the dates at which time they will meet during the ensuing year in accordance with 55 ILCS 5/2-4002; so

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Monroe County, Illinois that the following dates be observed as meeting dates during Fiscal Year 2017;

December 5, 2016	Monday
December 19, 2016	Monday
January 3, 2017	Tuesday
January 17, 2017	Tuesday
February 6, 2017	Monday
February 21, 2017	Tuesday

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March 6, 2017	Monday
March 20, 2017	Monday
April 3, 2017	Monday
April 17, 2017	Monday
May 1, 2017	Monday
May 15, 2017	Monday
June 5, 2017	Monday
June 19, 2017	Monday
July 3, 2017	Monday
July 17, 2017	Monday
August 7, 2017	Monday
August 21, 2017	Monday
September 5, 2017	Tuesday
September 18, 2017	Monday
October 2, 2017	Monday
October 16, 2017	Monday
November 6, 2017	Monday
November 20, 2017	Monday

Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo this 17th day of October, 2016.

Motion: Wittenauer
Aye: Three
Absent: None

Second: Elmore
Nay: None

Terry Liefer, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Robert Elmore, Member

Motion was made by Commissioner Elmore, with a second by Commissioner Wittenauer to approve the Holiday Schedule for Fiscal Year 2016-2017. All voting Aye, none Nay and none Absent. Motion carried.

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RESOLUTION 16-66

WHEREAS, it is the duty of the Board of County Commissioners of Monroe County, Illinois to designate the holidays that employees of Monroe County, excluding the Monroe County Oak Hill Care Center employees and the Monroe County Health Department employees, are entitled to as paid holidays: so

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Monroe County, Illinois that the following dates to be observed as holidays for the fiscal year 2017.

New Year's Day	Monday, January 2, 2017
Martin Luther King Day	Monday, January 16, 2017
President's Day	Monday, February 20, 2017
Good Friday	Friday, April 14, 2017
Memorial Day	Monday, May 20, 2017
Independence Day	Tuesday, July 4, 2017
Labor Day	Monday, September 4, 2017
Columbus Day	Monday, October 9, 2017
Veterans Day	Friday, November 10, 2017
Thanksgiving Day	Thursday, November 23, 2017
Thanksgiving Holiday	Friday, November 24, 2017
Christmas Eve	Friday, December 22, 2017
Christmas Day	Monday, December 25, 2017

Passed by the Board of County Commissioners of Monroe County, Illinois at Waterloo this 17th day of October, 2016.

Motion: Elmore
Aye: Three
Absent: None

Second: Wittenauer
Nay: None

Terry Liefer, Chairman

Dennis M. Knobloch, County Clerk

Delbert Wittenauer, Member

Robert Elmore, Member

Motion was made by Commissioner Wittenauer, with a second by Commissioner Elmore to approve a Raffle Permit for Fountain Inn. All voting Aye, none Nay and none Absent. Motion carried.

Chairman Liefer said the East-West Gateway Annual Meeting would be held on Thursday, November 10. The board decided to once again sponsor a table of attendees for that event.

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There was discussion of a raffle being sponsored by the County Ambulance Service. Chairman Liefer questioned whether they should have requested a Raffle Permit from the County. Commissioner Wittenauer said at a minimum he felt they should have informed the County Board of what they were doing, because the Commissioners are now getting a lot of questions about this.

Chairman Liefer said the recent Jail Inspection Report has been received, and is available for review in the County Clerk's office if anyone wants to see it. He also reported that information is being gathered so negotiations can begin with the Highway Department union employees.

Chairman Liefer said the Commissioners recently received a letter from a lady who felt the Courthouse should have automatic door openers. He said he would pass that letter along to Brian Hooten for review by the Safety Committee as they make plans to set up the Courthouse with a single point of entry.

Chairman Liefer said he was happy to report that he received his most recent paycheck by direct deposit.

There being no additional business to come before the County Board, motion to adjourn was made by Commissioner Wittenauer, with a second by Commissioner Elmore. All voting Aye, none Nay and none Absent. Motion carried.