

**JONATHAN MCLEAN**  
MONROE COUNTY CLERK

MINUTES OF THE MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
OF MONROE COUNTY, ILLINOIS JANUARY 7, 2019

The meeting of the Board of County Commissioners of Monroe County, Illinois was called to order at 8:00 a.m. Chairman Robert Elmore, Commissioner Vicki Koerber and Commissioner Ron Schultheis were present.

The meeting opened with the Pledge of Allegiance.

There being a quorum present, the meeting was called to order by Chairman Elmore.

Others present included County Clerk Jonathan McLean, Assistant State's Attorney Ryan Martin, Sheila Wetzler, along with Press Corps representatives Alan Dooley of the Waterloo Republic Times and Joe Leicht of the Monroe County Independent. Also, present were Tony Grasso III, Pat Kelley and Jim Crowe.

Chairman Elmore asked for public comment. Mr. Grasso stood to address seven issues he has within the community. Specific to the County, Mr. Grasso expressed concern about the drug problem around the J.B. Bridge and his concerns that the Sheriff and State's Attorney should be doing more to protect the community from the drugs. However, Mr. Grasso also said that he believes the County should cut funding for the Sheriff's Department and the State's Attorney's Office by 10%. There were no other public comments.

Aaron Metzger came before the Board to discuss the Ames Road resurfacing project. The project has been completed. He asked the Board for approval of a resolution allocating \$59,000 from the motor fuel tax fund towards the cost of the project. Commissioner Koerber made a motion to approve the resolution. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

The Commissioners received a list of Accounts Payable for January 7, 2019.

The following Accounts Payable having been approved for payment, Commissioner Koerber moved that the same be allowed and that vouchers be issued against their respective funds of the County Treasurer for payment. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

ACCOUNTS PAYABLE JANUARY 7, 2019  
SORTED BY FUND

GENERAL FUND

1 <sup>st</sup> National Bank of Waterloo	4,498.15
Adam Jackson	158.03
ADP, LLC	2,818.00
American Stamp & Marking Products, Inc.	148.65
Americom	6,545.30
Americom Imaging Systems, Inc.	611.60
Axis Forensic Technology, Inc.	275.00
Batteries Plus Bulbs LLC	81.06
Butler Supply	158.90
Byers Printing Company	2,958.35

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CCP Industries Inc	44.08
Channing Bete Company, Inc.	291.37
Christopher Lutz	178.77
City of Waterloo	13,063.46
Conrad Press Ltd	436.00
Culligan-Schaefer Water Centers	22.93
Dobbs Tire & Auto Centers	662.55
Gilbert, Huffman, Prosser, Hewson & Barke, Ltd.	6,579.34
GreatAmerica Financial Services	152.49
Guebert's Custom Repair LLC	3,510.90
Harrisonville Telephone Company	6,562.81
Illinois Property Assessment Institute	4,350.00
John Deere Financial	780.76
Judy L. Tiemann	202.62
K&D Printing	72.00
Krista Jean Knight-Paisley	225.00
Leon Uniform Company Inc	1,410.94
May Pest Control LLC	250.00
Monroe County Independent	184.50
Motorola	108.00
Motorola Solutions, Inc	207.52
MPS Industries	1,787.00
Nabers Shop	266.72
Office Depot	549.98
Onsolve LLC	2,007.00
P F Pettibone & Co	970.20
Paylocity Corporation	1,081.50
Prairie Farms Dairy, Inc	220.00
Quality Collision, Inc.	4,043.28
Quill Corporation	753.39
Ray O'Herron Co Inc	166.15
Rejis Commission	266.00
Republic-Times LLC	249.50
Secure Document Destruction	40.00
Security Envelope Company	354.77
Tech Electronics	11,558.50
Thomson Reuters-West Publishing Corp.	219.00
Traughber & Morris Ltd	1,666.68
U.S. Bank Equipment Finance	109.00
U. S. Postmaster	100.00
Voss' Hometown Auto Repair	160.73
Walmart Community	428.93
Waterloo Animal Hospital	905.62
Watson's Office City	252.74
Wayne's One Stop	804.90

**HIGHWAY FUND**

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Aramark Uniform Services	2,797.56
Belleville Fence Company	1,000.00
Bobcat of St. Louis	248.84
Breckenridge of Illinois, LLC	1,305.24
Butler Supply	263.44
Columbia Quarry Company	502.14
Datatronics Inc.	188.00
Equipment Service Co. Inc.	340.41
Fountain Water District	31.82
Fred Weber, Inc.	373.28
Harrisonville Telephone Company	39.79
Huels Oil Company	4,302.94
Illinois Assoc. of County Engineers	768.96
Iron Crafters Inc	64.00
John Deere Financial	880.32
Moore Asphalt Inc.	15,800.00
Nabers Shop	70.39
O-Reilly Auto Parts	61.95
Paving Maintenance Supply Inc.	9,069.12
Quality Water/Central Vacs	378.56
Republic Times L.L.C.	184.75
Schaeffer Mfg. Co.	5,059.45
Secretary of State	6.00
Sunset Ford	564.82
V "Red" Smith Pest Control Inc	25.00
Warning Lites of Southern Illinois	134.05
Watson's Office City	4.00
Williams Office Products Inc.	10.98

ROAD MOTOR FUEL FUND

Columbia Quarry Company	2,051.20
Road District 8	24,793.50

GIS FUND

Illinois GIS Association	65.00
Michigan State University	775.00

RECORDER'S DOCUMENT STORAGE FUND

Americom	1,388.00
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Fidlar Technologies	1,537.92
Jonathan McLean (Walmart Community)	361.20

COURT AUTOMATION

1 <sup>st</sup> National Bank of Waterloo	298.24
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AMBULANCE SERVICE FUND

1 <sup>st</sup> National Bank of Waterloo	1,343.89
Airgas USA, LLC	116.80
Bound Tree Medical LLC	257.96
Harrisonville Telephone Company	149.70
MedPro Waste Disposal LLC	205.91
Ryan Castello	891.02
Walmart Community/RFCSLLC	129.82
Wells Fargo Vendor Fin Serv	115.99
Wex	4,250.56
Zoll Medical Corporation	461.79

HEALTH TAX FUND

1 <sup>st</sup> National Bank of Waterloo	865.83
City of Waterloo	161.80
Coast to Coast	162.00
Harrisonville Telephone Company	546.35
Motorola	34.00
Sanofi Pasteur Inc.	176.89
Victoria Kehrer	575.89

Minutes from the December 17, 2018 regular meeting were presented for approval. Commissioner Koerber made a motion to approve the minutes, second by Commissioner Schultheis. There was no discussion. All voting Aye. None Nay. None Absent. Motion carried.

Minutes from the December 17, 2018 first closed meeting were presented for approval. Commissioner Koerber made a motion to approve the minutes, second by Commissioner Schultheis. There was no discussion. All voting Aye. None Nay. None Absent. Motion carried.

Minutes from the December 17, 2018 second closed meeting were presented for approval. Commissioner Koerber made a motion to approve the minutes, second by Commissioner Schultheis. There was no discussion. All voting Aye. None Nay. None Absent. Motion carried.

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Chairman Elmore introduced a resolution to appoint himself, Robert Elmore, to the Southwest Illinois Connector Task Force to commence immediately. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #19-2.

Chairman Elmore introduced a resolution to reappoint Jerry Costello II to the Monroe County Local Emergency Planning Committee to commence on January 1, 2019 and expire on December 31, 2021 or until a successor is appointed and has qualified. A motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #19-3.

Circuit Clerk Lisa Fallon came before the board to discuss raising the document storage and automation fund fees by \$5.00. The fees are currently at \$20.00 and Mrs. Fallon would like to increase them to \$25.00. Commissioner Koerber made a motion to approve a resolution to increase the fees from \$20.00 to \$25.00. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution was recorded as #19-4.

Annamarie Marcuson came before the board to hand out information on new laws effective January 1, 2019. She said the Board will have to talk about these at the next meeting and update some policies.

Mrs. Marcuson announced that Americom will update the email server with software to detect and reject emails that contain virus and malware programs. The cost is quoted at \$7.75 per month for each active email address. County Clerk Jonathan McLean said that he is in full support of the new email protections. He has been working with the State Board of Election on securing his computer network and devices. The first part of the program was an in-house security assessment and a background check to begin receiving daily, weekly and monthly security briefings. The next step will be to connect the County Clerk's office to the Illinois Century Network. The State Board of Elections are paying for just about all of the cost associated with the cybersecurity program. The Board approved participation in the program back in August, per the recommendation of prior County Clerk Dennis Knobloch. Mr. McLean said he thinks it was a good decision to participate in this program and it will also benefit other departments he oversees, such as recording of deeds.

Before departing the Board table, Mrs. Marcuson reminded the Chairman and County Clerk about a department head meeting at 2p.m.

Sheriff Rohlfing came before the Board to discuss participation in the federal asset forfeiture program. He said the program has become more successful than previously thought. Over the past two years, the County has received \$243,067. There are \$4,262,516 assets pending right now in the program and the County can expect at least 10%-15% will come back to the County. This amount does not include vehicles that were seized. A 2004 Ford Excursion will be kept by the Sheriff's Department and equipped for surveillance work. The Sheriff said that several items have been purchased out of the asset forfeiture fund that would have otherwise come out of his general fund budget. He said the new radios were purchased using money from the fund and several new patrol vehicles have been purchased using these funds. He will also use these funds to pay for the new Deputy he recently hired. He said this has freed up money in the general fund for other County departments.

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The Sheriff also spoke of recent drug busts and he commended State's Attorney Chris Hitzemann on doing a great job of prosecuting drug cases. He said drug dealers and others who are involved in illegal activities are avoiding Monroe County now because they know that the Sheriff's Department and State's Attorney will go after them hard.

The Sheriff asked for a few minutes to leave the Board and call on four of his Deputies to return to the Board room for a swearing in ceremony.

While the Board was waiting for the Sheriff to call on his Deputies, County Clerk Jonathan McLean asked the Board to consider moving the start time of the Board meetings from 8 a.m. to 8:15 a.m. or 8:30 a.m. He pointed out that the Courthouse opens at 8 a.m. and he doesn't have time in the morning to meet with his staff on Monday mornings when there is a meeting. Sometimes, the Board meetings go long and he doesn't get back to the office until the afternoon. He said it would be nice to have a few minutes to talk to his staff before having to come up to the Board meeting. Joe Leicht said that Board meetings were changed from 9 a.m. to 8 a.m. several years ago. The Commissioners discussed and said they were not opposed to a later start time. A new start time will be considered at the next meeting and a new resolution may need to be passed by the Board to move the meeting time.

Sheriff Rohlfig came back into the Board room, along with Deputies Kyle Krebel, Eric Waszak, Christopher Lutz, and James Lansing. Family and friends of the Deputies were also present.

Sheriff Rohlfig announced the promotion of James Lansing to the position of Major. James Lansing took the oath of office from Sheriff Rohlfig.

Sheriff Rohlfig announced the promotion of Christopher Lutz to the position of Captain. Christopher Lutz took the oath of office from Sheriff Rohlfig.

Sheriff Rohlfig announced the hiring of Eric Waszak to the position of Deputy Sheriff. Eric Waszak took the oath of office from Sheriff Rohlfig.

Sheriff Rohlfig announced the hiring of Kyle Krebel to the position of Deputy Sheriff. Kyle Krebel took the oath of office from Sheriff Rohlfig.

The Board took a few minutes to congratulate the Deputies on their promotions and hiring. Photos were taken by family and friends.

Commissioner Koerber advised the Board that Tammy Rahn approached her about using the courthouse grounds for the Kaskaskia Brew Fest event. They are currently getting approval from the City of Waterloo. Once they receive approval from Waterloo, they will come to the Board for approval to use the courthouse grounds.

There being no further business to come before the Board, motion to adjourn was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.