IN THE CIRCUIT COURT FOR THE TWENTIETH JUDICIAL CIRCUIT
MONROE COUNTY, ILLINOIS

_____	)	
Plaintiff(s)	)	
	)	Case No.: _____
v.	)	
	)	
_____	)	
Defendant(s)		

SMALL CLAIMS COMPLAINT

I, the undersigned, claim that the Defendant(s) are indebted to the Plaintiff(s) in the sum of $_____ plus costs for reason of:

and that the Plaintiff has demanded payment of said sum; that the Defendant refused to pay the same and no part thereof has been paid;
that the **Defendant** resides at:
Defendant phone number:
that the **Plaintiff** resides at:
Plaintiff phone number:
in the State of Illinois.

Date:_____ /s/_____
Signature of Plaintiff(s)

AFFIDAVIT
, on oath states that the allegations in this Complaint are true.

(Seal) _____
Plaintiff(s)

Signed and sworn to me _____, ____ _____
Notary Public

Name:
Attorney for:
Address:
E-mail: Phone:

NOTICE TO DEFENDANTS

At the time and place indicated in this summons you must appear either in person or by an attorney and make your presence known to the Court. You need not file any written answer to the Complaint of the Plaintiff(s) which has been herewith served upon you, unless ordered to do so by the Court. If you do not appear at the time and place indicated in this Summons, the allegations of the Complaint will be taken as confessed and judgment may be entered against you for the relief asked in the Complaint. The case will be tried on the day set for your appearance unless otherwise ordered by the Court. If you wish to contest this claim, you must appear at the time and place stated herein, with the witnesses, books or documents needed to establish your defense.

IN THE CIRCUIT COURT FOR THE TWENTIETH JUDICIAL CIRCUIT
MONROE COUNTY, ILLINOIS

_____ Plaintiff(s) v. _____ Defendant(s)	))))))	Case No.: _____

SUMMONS

To each Defendant: _____
(Defendant(s) Name and Address)

You are hereby summoned and required to appear before this Court at Monroe County Courthouse, 100 South Main Street, Waterloo, Illinois at 9:00 AM, on _____, to answer the complaint in this case, a copy of which is hereto attached. Failure to do so may result in a judgment by default ordered against you for the relief asked in the complaint.

WITNESS, _____, 20____

(Seal of Court)

_____
CLERK OF THE CIRCUIT COURT

AFFIDAVIT

_____, on oath says the last known address of Defendant(s)_____
_____, is _____
_____

_____
Plaintiff(s)

Signed and sworn to me _____, ____ _____
Notary Public

**E-Filing is mandatory for documents in civil cases with limited exceptions. To e-file, you must first create an account with an e-filing service provider. Visit https://efile.illinoiscourts.gov/service-providers.htm to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit http://www.illinoiscourts.gov/FAQ/g asp*

Name:
Attorney for:
Address:
E-mail: Phone:

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