

**JONATHAN MCLEAN**  
**MONROE COUNTY CLERK**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
OF MONROE COUNTY, ILLINOIS JANUARY 21, 2020**

The meeting of the Board of County Commissioners of Monroe County, Illinois was called to order at 9:16 a.m. Chairman Robert Elmore, Commissioner Vicki Koerber and Commissioner Schultheis were present.

Others present included County Clerk Jonathan McLean, Sheila Wetzler, and State's Attorney Chris Hitzemann.

The Chairman asked for public comment. Pat Kelly stood and asked why all of the county checks are coming out of the County Clerk's office. The County Clerk said that the county auditors highly recommend that the County Clerk writes checks and the County Treasurer countersigns and reconciles the checks. It does create more work for the Clerk's office but we are working through these changes.

The Board was presented with a list of Accounts Payable for approval.

The following Accounts Payable having been approved for payment, Commissioner Schultheis moved that the same be allowed and that vouchers be issued against their respective funds of the County Treasurer for payment. Second by Commissioner Koerber. All voting Aye. None Nay. None Absent. Motion carried.

**ACCOUNTS PAYABLE JANUARY 21, 2020  
SORTED BY VENDOR**

<b>Vendor name</b>	<b>Account number</b>	<b>Amount</b>
3M COMPANY	200-20-7380	\$3,157.54
3M COMPANY	200-20-7380	\$8,997.92
AFSCME Council 31	100-10-2453	\$410.46
AL'S AUTOMOTIVE SUPPLY, INC	200-20-7361	\$271.09
AL'S AUTOMOTIVE SUPPLY, INC	200-20-7365	\$1,232.74
ALL SYSTEMS IRRIGATION	780-14-2210	\$3,585.00
AMEREN ILLINOIS	200-20-7366	\$32.97
AMERICOM	100-11-7365	\$5,953.00
AMERICOM	100-11-7365	\$407.32
AMERICOM	100-11-7365	\$218.00
AMERICOM	100-64-7365	\$167.04
AMERICOM	100-44-7365	\$153.00
ANN RUDLOFF	100-45-7655	\$28.32
BEL-O SALES & SERVICE	200-20-7361	\$435.00
BLACKBAUD	100-15-7365	\$168.75
BLACKBAUD	100-15-7365	\$112.50
BLUE CROSS BLUE SHIELD ILLINOIS	880-88-7431	\$107.62
Bollmeier Trucking	200-20-7381	\$467.50
BOUND TREE MEDICAL LLC	880-88-7455	\$77.60
BRIAN ECKERT	909-90-7655	\$331.20
Bruce Brinkman	350-35-7640	\$259.84
BUTLER SUPPLY INC	100-66-7330	\$35.90
BUTLER SUPPLY INC	100-66-7365	\$728.86
BUTLER SUPPLY INC	100-66-7365	\$74.98

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BUTLER SUPPLY INC	100-66-7365	\$27.46
BUTLER SUPPLY INC	100-66-7365	\$134.46
BUTLER SUPPLY INC	100-66-7365	\$40.00
BYERS PRINTING COMPANY	100-18-8195	\$2,043.82
CASA OF SOUTHWESTERN ILLINOIS	100-37-6853	\$1,200.00
CHRIS HITZEMANN	100-64-7365	\$753.95
CITY OF WATERLOO	909-90-7155	\$208.67
CITY OF WATERLOO	909-90-7155	\$73.37
CITY OF WATERLOO	909-90-7155	\$90.23
CITY OF WATERLOO	909-90-7155	\$78.98
Clay B. St. Clair	100-64-6860	\$409.98
COAST TO COAST EQ & SUPPLIES, INC	100-16-7425	\$64.99
COAST TO COAST EQ & SUPPLIES, INC	100-67-7425	\$176.37
COAST TO COAST EQUIPMENT	909-90-7137	\$188.00
COLLEEN GOESSLING	909-90-7655	\$10.35
COLUMBIA QUARRY COMPANY	270-21-7640	\$1,809.55
COLUMBIA QUARRY COMPANY	270-21-7640	\$3,138.07
COUNTIES OF IL RISK MGMT AGENCY	840-84-7630	\$4,559.00
CREDIT COLLECTION PARTNERS, INC	400-40-7640	\$2,700.00
CULLIGAN	100-15-7425	\$45.25
CULLIGAN	100-44-7455	\$32.13
CULLIGAN	100-19-7425	\$30.15
CULLIGAN	909-90-7640	\$45.00
DANIEL J. CUNEO PH.D.	100-37-6805	\$800.00
DOBBS TIRE & AUTO CENTERS	100-67-7215	\$553.16
Driveshafts Unlimited	200-20-7365	\$498.93
ED AHNE	500-55-7640	\$22.33
ELIZABETH VANUFFELEN	909-90-7655	\$142.03
EQUIPMENT SERVICE CO, INC	200-20-7360	\$6,928.84
FABICK CAT	200-20-7365	\$104.14
GATEWAY FS	100-28-7331	\$109.75
GATEWAY FS	100-19-7655	\$133.79
GATEWAY OCCUPATIONAL HEALTH	200-20-6970	\$172.80
GRASSMAN LAWCARE INC	100-66-7330	\$199.50
GRASSMAN LAWCARE INC	100-66-7330	\$1,377.50
GRASSMAN LAWCARE INC	100-66-7330	\$869.25
GREATAMERICA FINANCIAL SERVICES	100-11-7435	\$152.49
GRIMCO INC	200-20-7380	\$318.44
HANDLING SYSTEMS INC	200-20-7361	\$336.00
HARRISONVILLE TELEPHONE COMPANY	909-90-7430	\$560.67
HARRISONVILLE TELEPHONE COMPANY	100-66-7430	\$366.89
HARRISONVILLE TELEPHONE COMPANY	100-45-7365	\$54.14
HARRISONVILLE TELEPHONE COMPANY	880-88-7430	\$159.01
IAEI SOUTHERN ILLINOIS DIVISION	100-28-6835	\$120.00
IAEI SOUTHERN ILLINOIS DIVISION	100-28-7425	\$28.00

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IL ASSOC OF CIRCUIT COURT CLERKS	100-44-6835	\$375.00
Illinois Fraternal Order of Police	100-10-2450	\$768.00
IUOE Local 148	100-10-2354	\$79.79
JAN TURLEY	909-90-7615	\$300.00
JARRELL MECHANICAL CONTRACTORS	100-66-7365	\$1,989.23
JEAN E. LORENZ	100-64-6860	\$212.00
JEFFERSON COUNTY 9-1-1 DISPATCH	100-67-7640	\$300.00
JEFFERSON COUNTY 9-1-1 DISPATCH	100-67-7364	\$300.00
John Conrad	350-35-7640	\$259.84
JOHN DEERE FINANCIAL	100-66-7365	\$15.99
JOHN DEERE FINANCIAL	100-66-7425	\$35.97
JOHN DEERE FINANCIAL	100-66-7425	\$9.18
JOHN WAGNER	909-90-7655	\$219.08
JONATHAN MCLEAN	330-33-7365	\$636.44
JUDY L. TIEMANN	100-37-6811	\$99.74
K&D PRINTING	100-11-7425	\$183.00
K&D PRINTING	100-11-7625	\$21.80
K&D PRINTING	100-11-7425	\$3.50
K&D PRINTING	100-67-7425	\$74.00
KAMAL SABHARWAL INC	100-45-7658	\$1,846.00
KEVIN W KOENIGSTEIN	100-16-7655	\$50.60
LEON UNIFORM COMPANY INC	100-67-6970	\$20.99
LEON UNIFORM COMPANY INC	100-67-6970	\$89.99
LOCKS A2Z INC	100-66-7365	\$240.00
LUBY EQUIPMENT SERVICES	200-20-7365	\$34.72
MAY PEST LLC	200-20-7361	\$260.00
MAY PEST LLC	100-66-7330	\$105.00
MEDPRO WASTE DISPOSAL LLC	880-88-7455	\$205.91
MERTZ MOTOR CO INC	200-20-7365	\$360.00
MICHELLE WOTTOWA	909-90-7365	\$450.00
MIDWEST BLOCK & BRICK	200-20-7361	\$278.60
MONROE COUNTY ELECTRIC CO-OPERATIVE, INC	200-20-7361	\$926.62
MONROE COUNTY ELECTRIC CO-OPERATIVE, INC	200-20-7366	\$198.51
MONROE COUNTY ELECTRIC CO-OPERATIVE, INC	100-67-7330	\$437.50
MONROE COUNTY GENERAL FUND	100-26-7135	\$3,333.33
MONROE COUNTY HIGHWAY FUND	260-22-7640	\$58,900.00
MONROE COUNTY HIGHWAY FUND	270-21-7640	\$10,000.00
MOTOROLA SOLUTIONS, INC	200-20-7361	\$507.00
MOTOROLA SOLUTIONS, INC	100-45-7365	\$108.00
MOTOROLA SOLUTIONS, INC	100-67-7330	\$1,192.00
NABERS SHOP TRUCK & AUTO	100-67-7215	\$80.06
NABERS SHOP TRUCK & AUTO	100-67-7215	\$117.69
NATIONAL GOVERNMENT SERVICES	880-88-7431	\$421.87
NMS LABS	100-45-7659	\$363.00
O'REILLY AUTO PARTS	100-67-7215	\$193.94

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O'REILLY AUTO PARTS	200-20-7361	\$65.97
O'REILLY AUTO PARTS	200-20-7365	\$64.92
OAK HILL	100-67-8190	\$7,888.00
OFFICE DEPOT INC	100-11-7425	\$326.62
OMNIGO SOFTWARE	630-63-7640	\$10,283.20
Operating Engineers Local No 399	100-10-2451	\$330.56
PRAIRIE FARMS DAIRY, INC	100-67-8190	\$120.00
PRO INSTITUTIONAL/SUPPLYWORKS	100-66-7365	\$334.46
QUILL CORPORATION	200-20-7425	\$36.97
RELIABLE SANITATION SERVICE INC.	200-20-7381	\$53.15
RELIABLE SANITATION SERVICE INC.	100-30-7160	\$2,391.67
RELIABLE SANITATION SERVICE INC.	100-30-7430	\$136.52
RELIABLE SANITATION SERVICE INC.	100-30-7646	\$181.65
RELIABLE SANITATION SERVICE INC.	100-67-8190	\$201.60
RELIABLE SANITATION SERVICE INC.	100-67-8190	\$43.35
RELIABLE SANITATION SERVICE INC.	100-66-7365	\$285.00
REPUBLIC-TIMES LLC	100-44-7367	\$60.00
REPUBLIC-TIMES LLC	100-28-6430	\$37.13
REPUBLIC-TIMES LLC	100-28-6430	\$95.70
ROBERT HILL	100-45-7365	\$291.60
SALTUS TECHNOLOGIES	490-49-7640	\$10,000.00
SALTUS TECHNOLOGIES	410-41-7640	\$33,043.00
SCHAEFFER'S MFG CO	200-20-7230	\$282.29
SHELBY'S AUTOMOTIVE REPAIR INC	100-67-7215	\$564.68
STERICYCLE INC	909-90-7138	\$362.65
SURE SHINE AUTO WASH	100-28-7640	\$11.07
SURE SHINE AUTO WASH	100-67-7215	\$2,039.80
TECH ELECTRONICS	100-67-7330	\$25,350.00
TECH ELECTRONICS	910-91-7640	\$3,708.00
THERESA BRADSHAW	100-45-7655	\$66.08
THERESA BRADSHAW	100-45-7615	\$67.29
THOMSON REUTERS-WEST PUBLISHING CORP.	100-37-6851	\$188.02
THOMSON REUTERS-WEST PUBLISHING CORP.	100-37-6851	\$966.50
THOMSON REUTERS-WEST PUBLISHING CORP.	100-64-7450	\$252.00
THOUVENOT, WADE & MOERCHEN INC.	240-24-6501	\$5,340.25
TOSHIBA FINANCIAL SERVICES	100-28-7370	\$289.00
TOSHIBA FINANCIAL SERVICES	100-67-7330	\$272.88
TOSHIBA FINANCIAL SERVICES	330-33-7365	\$473.75
TOTAL ECLIPSE	100-67-7215	\$80.00
UMB Bank	800-80-7125	\$72,675.00
UMB Bank	800-80-7126	\$865,000.00
United Steel Workers Of America	100-10-2452	\$396.53
WALMART COMMUNITY	880-88-7455	\$81.46
WATERLOO ANIMAL HOSPITAL	100-18-7640	\$42.00
WATERLOO LUMBER COMPANY INC	100-66-7365	\$3.98

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WATERLOO LUMBER COMPANY INC	100-66-7365	\$2.80
WATERLOO LUMBER COMPANY INC	100-66-7365	\$16.07
WATERLOO LUMBER COMPANY INC	100-66-7365	\$6.78
WATSON'S OFFICE CITY	100-44-7425	\$52.54
WEX	880-88-7230	\$2,383.19

Commissioner Koerber made a motion to approve the open meeting minutes on December 16, 2019, January 3, 2020, January 6, 2020, and January 10, 2020. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried.

Commissioner Koerber wanted to discuss the closed meeting minutes prior to approving. Commissioner Koerber made a motion to go in to closed meeting for the purpose of discussing the minutes of the closed meeting on December 2, 2019. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried. Resolution #20-5

Chairman Elmore made a motion to come out of closed meeting. Second by Commissioner Koerber. All voting Aye. None Nay. None Absent. Resolution #20-6

Commissioner Koerber made a motion to approve the closed meeting minutes of November 18, 2019 (total of four closed meetings), November 21, 2019, November 25, 2019, December 2, 2019, December 16, 2019, January 3, 2020, January 6, 2020 and January 10, 2020. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried.

Chairman Elmore presented an application from the Citizens for a Pool – St. Paddy 5K Run/Walk for use of the courthouse and bandstand on March 14, 2020. Motion to approve the application by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

Chairman Elmore presented a resolution to reappoint James Hill to ILLINOISouth Tourism for a term of one year beginning on January 1, 2020 and expiring on December 31, 2020. Motion to approve by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution #20-7

Approval of the 2019-2020 lease agreement between Monroe County and the Monroe Randolph Regional Office of Education. The total lease is \$21,600 each year. It breaks down to a monthly payment of \$1,800. Motion to approve by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

A resolution to approve the sale of retired election equipment was presented by County Clerk Jonathan McLean. Motion to approve the resolution was made by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution #20-8

A resolution titled approval of the agreement with the City of Columbia for the improvements to Old Bluff Road and DD Road in the City of Columbia was presented by County Engineer Aaron Metzger.

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Commissioner Koerber made a motion to approve the resolution. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution #20-9

A resolution titled federal participation agreement and appropriation for the Hanover Road turn lane and phase I resurfacing project was presented by County Engineer Aaron Metzger. Commissioner Koerber made a motion to the resolution. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution #20-10

Chris Voelker came before the Board to discuss the text amendment to the zoning code. An ordinance to amend the zoning code to allow for wedding/reception venues was presented for approval. Motion to approve the ordinance made by Commissioner Koerber. Second by Chairman Elmore. Commissioner Koerber and Chairman Elmore voting Aye. None Nay. Schultheis Abstain. None Absent. Motion carried. Ordinance #20-1

Kim Keckritz came before the Board to discuss the January 2020 Oak Hill Nursing Home Report.

Motion to approve the nursing home claims and payroll by Commissioner Koerber. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

Brian Lenhardt with Coast to Coast came before the Board to discuss upgrades to the courthouse postage machine. Mr. Lenhardt recommended that the postage machine be upgraded to meet new postal regulations. The monthly rental cost for the equipment will go from \$152.49 to \$168. Commissioner Koerber made a motion to approve the proposal from Coast to Coast for the FP Postbase Vison A7 - 70 piece per minute postage machine - at a monthly lease of \$168 and one-time networking setup of \$175. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

Commissioner Koerber made a motion to remove the agenda item Fick, Eggemeyer, Williamson CPAs. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

Chairman Elmore said he is going to move forward with publishing a job opening for a nursing home administrator. No votes or decisions were made by the Board regarding this item.

Commissioner Koerber discussed the creation of a public safety coordinator. This position would be over Monroe County EMA and Monroe County 9-1-1. Commissioner Koerber submitted proposed duties of a public safety coordinator and part-time assistant. Commissioner Koerber made a motion to authorize the State's Attorney to draft an intergovernmental agreement with 9-1-1 to create a public safety coordinator position. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried.

A motion was made by Commissioner Koerber to go in to closed meeting for the purpose of personnel. Second by Commissioner Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution #20-11

Motion to come out of closed meeting by Commissioner Koerber. Second by Schultheis. All voting Aye. None Nay. None Absent. Motion carried. Resolution #20-12

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Meeting is open again at 12:57 p.m.

Commissioner Koerber made a motion to offer a full -time position in zoning/mapping and platting to Jennifer Johnson and have the new position report directly to the county zoning administrator. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried.

There being no further business to come before the Board, motion to adjourn was made by Commissioner Schultheis. Second by Chairman Elmore. All voting Aye. None Nay. None Absent. Motion carried.

Meeting adjourned at 12:59 p.m.